



**EXECUTIVE COMMITTEE AGENDA**

**MAY 17, 2023, 12:00 PM**

**SETRPC - MAYOR HOMER E. NAGEL ROOM**

**2210 EASTEX FREEWAY**

**BEAUMONT, TX 77706**

1. **WELCOME / ROLL CALL**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF APRIL 19, 2023 EXECUTIVE COMMITTEE MINUTES**  
*Action Item (Emailed with Executive Committee Meeting Notice)*
5. **APPROVAL OF MARCH 2023 TREASURER'S REPORT**  
**APPROVAL OF INVESTMENT REPORT FOR QUARTER ENDED MARCH 31, 2023**  
*Action Items (Emailed with Executive Committee Meeting Notice)*
6. **ADMINISTRATION**
  - Connecting Local Mitigation and Funding Needs with the Texas Regional Flood Planning Process  
**Information Item – Presented by: Shanna Burke, Dr. Joseph G. Majdalani, PE, Rolando Ayala, PE/CFM**
7. **9-1-1 EMERGENCY NETWORK DIVISION**
  - Approval of Procurement for Monitoring, Support and Management Services from National Public Safety Solutions  
**Action Item – Presented by: Pete De La Cruz**
8. **TRANSPORTATION & ENVIRONMENTAL RESOURCES DIVISION**
  - Resolution of Support for the Active Transportation Plan for the South East Texas Regional Planning Commission Application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Projects  
**Action Item – Presented by: Bob Dickinson**
9. **FUTURE CALENDAR**  
**Information Item – Presented by: Suzanne Carver**
10. **OTHER, OLD AND UNFINISHED BUSINESS**

President – Michael Sinegal, Jefferson County | 1<sup>st</sup> VP – Wayne McDaniel, Hardin County | 2<sup>nd</sup> VP – Johnny Trahan, Orange County  
3<sup>rd</sup> VP – Mark Allen, Jasper County | 4<sup>th</sup> VP – Glenn Johnson, Port Neches | 5<sup>th</sup> VP – Kimberly Cline, Lumberton

Treasurer – Amanda Gates, Kirbyville | Secretary – Cathy Nagel, Pine Forest

Executive Director – Shanna Burke

2210 Eastex Freeway Beaumont, Texas 77703-4929

(409) 899-8444 | (409) 347-0138 fax

[setrpc@setrpc.org](mailto:setrpc@setrpc.org) | <http://www.setrpc.org>



## REGISTRATION

**MEETING:** SETRPC Executive Committee Meeting  
**LOCATION:** Mayor Homer E. Nagel Room  
 2210 Eastex Freeway, Beaumont, TX 77703  
**DATE/TIME:** May 17, 2023, 12:00 PM

NAME	TITLE	AGENCY
JOSHUA ALLEN SR	PRESIDENT	JEFF. CO, DAD
Kaylan Arendale	Planner	SETRPC
Chris Duro	Councilman	Burr. City Council
Hannah Klaus	ASVP Director	SETRPC
Carl Mawshen	9-1-1 Admin	SETRPC
Jeri Douthett	City Council	B.C.
Blake Hopper	Deputy District Director	Rep. Randy Weber
Andersen Land J	Mayor	City of Joseph
Wynne Robinson	Community outreach	GLU
Dale Boyett	GIS Coordinator	SETRPC-911

President - Michael Sinegal, Jefferson County | 1<sup>st</sup> VP - Wayne McDaniel, Hardin County | 2<sup>nd</sup> VP - Johnny Trahan, Orange County  
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SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION

# REGISTRATION

**MEETING:** SETRPC Executive Committee Meeting  
**LOCATION:** Mayor Homer E. Nagel Room  
 2210 Eastex Freeway, Beaumont, TX 77703  
**DATE/TIME:** May 17, 2023, 12:00 PM

NAME	TITLE	AGENCY
Johnny Trahan	Co Chairman PTA	Orange County
JAY ODOM	ALDERMAN	CITY OF WEST DRANGE
Glenn Johnson	MAYOR	PORT NECHES
Kelly Waterman	Senator Ted Cruz	
Wayne McDaniel	Co Judge	Hardin Co.
ZACH JOHNSON	Govt. Affairs	S&A
Kim Cline	City Council	Lumberton
Amanda Jones	City Council	Kirbyville
Sybra Foot	City Council	Nederland
Don Albanese	Mayor	Nederland
RHONDA MASTENS	*Outreach Coordinator	GLC
TYRONNA MCKENZIE	DIR-FGP	SETRPC
Kirk Roccaforte	Commissioner	Orange County
Vernon Pierre	Commissioner	Jeff City
Lila Junius	GIS Tech	911-SETRPC
Ashley Hernandez	Financial Analyst	911-SETRPC
Ryan Campbell	GIS	911 SETRPC
Sara Torres-Gomez	CSD Director	SETRPC

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# REGISTRATION

**MEETING:** SETRPC Executive Committee Meeting  
**LOCATION:** Mayor Homer E. Nagel Room  
**DATE/TIME:** May 17, 2023, 12:00 PM

NAME	TITLE	AGENCY
Shanna Burke		
Suzanne Carner	Executive Assistant	Admin/SETRPC
Blenda Lacy	DD Director HR manager	SETRPC
Pete DeLaCruz	Director 9-1-1	SETRPC
Steve Curran	Director CJHSD	SETRPC
Hedie Smith	Director - HRA	SETRPC
Jim Borel	Finance Director	SETRPC
AMES MOORE	Transportation	SETRPC
Billy Ted Smith	Comm.	Jasper ESD 1
Joseph Mujdalan	Senior Consultant	Freesee Nichols
Rolando Ayala	FNI STEWART MGMT	Freesee Nichols
Ernie Koch	Hardin County Commissioner 4	Hardin County
Chris Sowell	Pct. 2 County Commissioner	Orange County
Natalie Roberts	Executive Assistant	Jefferson County Precinct 4
Cathy Nagel	Mayor	Pine Forest
John Jurek	Mayor	Tyler Lewis
Mike S. Sinegal	Comm. Pct. 3	Jeff. Cty
MARK ALLEN	COURT SUDGE	JASPER COUNTY SUDGE

**SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION**  
**EXECUTIVE COMMITTEE MEETING MINUTES**  
**2210 EASTEX FREEWAY, BEAUMONT, TX**  
**MAYOR HOMER E. NAGEL ROOM**  
**MAY 17, 2023, 12:00 PM**

The South East Texas Regional Planning Commission (SETRPC) Executive Committee met on Wednesday, May 17, 2023. SETRPC President Commissioner Michael Sinegal, Jefferson County, called the meeting to order at 12:00 pm. A roll call of Executive Committee members to establish a quorum was conducted by Ms. Suzanne Carver, Executive Assistant, SETRPC. SETRPC Treasurer, Judge Mark Allen, Jasper County, gave the Invocation, followed by the Pledge of Allegiance.

**EXECUTIVE COMMITTEE REPRESENTATIVES PRESENT**

Judge Wayne McDaniel, Hardin County  
Commissioner Ernie Koch, Hardin County  
Judge Mark Allen, Jasper County  
Commissioner Vernon Pierce, Jefferson County  
Commissioner Michael Shane Sinegal, Jefferson County  
Commissioner Kirk Roccaforte, Orange County  
Commissioner Chris Sowell, Orange County  
Commissioner Johnny Trahan, Orange County  
Councilmember Chris Durio, City of Beaumont  
Councilmember Terri Gauthier, City of Bridge City  
Mayor Anderson Land, Jr., City of Jasper  
Councilmember Amanda Gates, City of Kirbyville  
Councilmember Kimberly Cline, City of Lumberton  
Mayor Don Albanese, City of Nederland  
Councilmember Sylvia Root, City of Nederland  
Mayor Cathy Nagel, City of Pine Forest  
Mayor Glenn Johnson, City of Port Neches  
Mayor John Durkay, City of Taylor Landing  
Councilmember Jay Odom, City of West Orange  
Mr. Billy Ted Smith, Commissioner, Jasper County Emergency Services District #1  
Mr. Joshua Allen, Sr., President, Jefferson County Drainage District #6

**EXECUTIVE COMMITTEE REPRESENTATIVES NOT PRESENT**

Commissioner L. W. Cooper, Jr., Hardin County  
Commissioner Chris Kirkendall, Hardin County  
Commissioner Amanda Young, Hardin County  
Commissioner Kevin Holloway, Jasper County  
Commissioner Dennis Marks, Jasper County  
Commissioner Seth Martindale, Jasper County  
Commissioner Willie Stark, Jasper County  
Judge Jeff Branick, Jefferson County  
Mr. Fred Jackson, Representative for Judge Jeff Branick, Jefferson County  
Commissioner Everette “Bo” Alfred, Jefferson County  
Commissioner Carey Erickson, Jefferson County  
Judge John Gothia, Orange County  
Commissioner Robert Viator, Orange County  
Mayor Roy West, City of Beaumont  
Mayor Barbara Emmons, City of Bevil Oaks  
Councilmember (Vacant), City of Bevil Oaks  
Mayor David Rutledge, City of Bridge City  
Mayor Kate Osborn, City of China  
Mayor Pro Tem Matthew Lopez, City of China  
Mayor Chris Borne, City of Groves  
Councilmember (Vacant), City of Groves  
Councilmember Demarcus Holmes, City of Jasper  
Mayor Frank George, City of Kirbyville  
Mayor Fred Williams, City of Kountze  
Mayor Pro Tem Mary Adams, City of Kountze  
Mayor Don Surratt, City of Lumberton  
Mayor Kerry Abney, City of Nome  
Councilmember (Vacant), City of Nome  
Mayor Larry Spears, Jr., City of Orange  
Councilmember David C. Bailey, Representative for Mayor Larry Spears, Jr., City of Orange  
Councilmember Brad Childs, City of Orange

**EXECUTIVE COMMITTEE REPRESENTATIVES NOT PRESENT, Continued**

Councilmember James McCullar, City of Pine Forest  
Mayor Sarah McClendon, City of Pinehurst  
Councilmember Michael Shahan, City of Pinehurst  
Mayor Thurman “Bill” Bartie, City of Port Arthur  
Councilmember (Vacant), City of Port Arthur  
Councilmember Robert Arnold, City of Port Neches  
Mayor Tony Wilcoxson, City of Rose City  
Mayor Pro Tem Sheila Faske, City of Rose City  
Mayor David Lang, City of Rose Hill Acres  
Mayor Pro Tem Cindy Mason, City of Rose Hill Acres  
Mayor Kevin Garner, City of Silsbee  
Mayor Pro Tem Mark Muckleroy, Representative for Mayor Kevin Garner, City of Silsbee  
Councilmember (Vacant), City of Silsbee  
Mayor Bruce Robinson, City of Sour Lake  
Councilmember (Vacant), City of Sour Lake  
Councilmember Phil Owens, City of Taylor Landing  
Mayor Misty Songe, City of Vidor  
Councilmember (Vacant), City of Vidor  
Mayor Randy Branch, City of West Orange  
Chief/EMC Mike Stelly, Representative for Mayor Randy Branch, City of West Orange  
Mr. Nicholas Carter, President, Lumberton Municipal Utility District (MUD)  
Mr. Brad Haeggquist, General Manager, Mauriceville Utility District  
Mr. Jeremy Walton, Assistant General Mgr., Representative for Mr. Brad Haeggquist, Mauriceville Utility Dist.  
Mr. Hal Ross, Director, Jefferson County WCID #10  
Mr. Frank Inzer, Director, Orange County WCID #1 (Vidor)  
Mr. Tom Woolley, President, Orange County WCID #2 (West Orange)  
Mr. Leroy McCall, Jr., Commissioner, Jefferson County Drainage District #3 (DD3)  
Mr. Richard Beaumont, Commissioner, Jefferson County Drainage District #7 (DD7)  
Mr. Don Carona, General Manager, Orange County Drainage District  
Mr. Terry Napper, Executive Director, Jasper County Hospital District  
Mr. Fritz Erbeling, President, Hardin County Emergency Services District #2  
Mr. Steve Hyden, President, Jasper County Emergency Services District #1 Representative for Billy Ted Smith  
Mr. Sam Job, Jasper County Emergency Service District #4  
Chief Chris Gonzales, Jefferson County ESD #1  
Mr. Daniel J. Diaz, Jefferson County Emergency Services District #3  
Vacant, Orange County Emergency Services District #3  
Ms. Risa King, Information Specialist, Lower Neches Valley Authority  
Ms. Lorrie Taylor, Port Director & CEO, Orange County Navigation & Port District  
Ms. Georgine Guillory, President, Port of Beaumont  
Mr. John Comeaux, Commissioner, Port of Port Arthur  
Mr. Ken Duhon, Commissioner, Sabine-Neches Navigation District  
Ms. Holly Smith, Chief Financial Officer/Water Resources Mgr., Sabine River Authority  
Mr. Roger Fussell, President, Southeast Texas Ground Water Conservation District  
Dr. Shannon Allen, Superintendent, Beaumont ISD  
Dr. Mike Kelly, Superintendent, Bridge City ISD  
Dr. Dwaine K. Augustine, Superintendent, Hamshire-Fannett ISD  
Dr. Mark Porterie, Superintendent, Port Arthur ISD  
Ms. Julie Gauthier, Deputy Superintendent, Port Neches-Groves ISD

**STAFF PRESENT**

Ms. Shanna Burke, Executive Director, SETRPC  
Ms. Suzanne Carver, Executive Assistant, SETRPC  
Mr. Jim Borel, Finance Director, SETRPC  
Ms. Glenda Lacy, Director, Disaster Recovery Division / Human Resources Manager, SETRPC  
Mr. Bob Dickinson, Director, Transportation & Environmental Resources Division (T&ER)  
Mr. James Moore, Senior Transportation GIS Analyst IV, T&ER  
Ms. Rachael Robinson, Transportation Planner, T&ER  
Ms. Tyronna McKenzie, Director, SETX Foster Grandparent Program (FGP)  
Mr. Steve Curran, Director, Criminal Justice & Homeland Security Division (CJHSD)  
Ms. Kaylan Arendale, Regional Emergency Planner, CJHSD  
Mr. Pete De La Cruz, Director, 9-1-1 Emergency Network Division  
Mr. Carl Marshall, 9-1-1 Database Administrator, 9-1-1 Emergency Network Division  
Mr. Dale Boyett, GIS Coordinator, 9-1-1 Emergency Network Division  
Ms. Lila Rueda-Junious, GIS Specialist, 9-1-1 Emergency Network Division

Mr. Ryan Campbell, GIS Technician, 9-1-1 Emergency Network Division  
Ms. Sara Torres-Garcia, Director, Community Services Division (CSD)  
Ms. Halie Smith, Director, Area Agency on Aging/2-1-1  
Ms. Hannah Klauss, Director, Golden Triangle RSVP  
Ms. Ashley Hernandez, Financial Analyst, 9-1-1 Emergency Network Division

**STATE DELEGATION EX-OFFICIO REPRESENTATIVES (Non-Voting) PRESENT**

**GUESTS PRESENT**

Mr. Kelly Waterman, SETX Regional Director, U.S. Senator Ted Cruz  
Ms. Rhonda Masters, Outreach Coordinator, Texas General Land Office  
Ms. Cydney Robinson, Community Outreach, Texas General Land Office  
Mr. Zach Johnson, Director Governmental and Legislative Affairs, Sabine River Authority  
Mr. Blake Hopper, Deputy District Director, U.S. Congressman Randy Weber  
Dr. Joseph G. Majdalani, PE, Senior Consultant, Freese and Nichols, Inc. (FNI)  
Mr. Rolando Ayala, FNI Stormwater Management  
Ms. Natalie Roberts, Executive Assistant, Jefferson County Pct. 4 (Commissioner Everette “Bo” Alfred)

**23-032 APPROVAL OF APRIL 19, 2023 EXECUTIVE COMMITTEE MINUTES**

➤ Commissioner Johnny Trahan, Orange County, made a motion to approve the April 19, 2023 Executive Committee Minutes. Judge Wayne McDaniel, Hardin County, seconded the motion. The motion carried unanimously.

**23-033 APPROVAL OF MARCH 2023 TREASURER’S REPORT  
APPROVAL OF INVESTMENT REPORT FOR QUARTER ENDED MARCH 31, 2023**

➤ Mr. Josh Allen, President, Jefferson County Drainage District #6 (DD6), made a motion to approve the March 2023 Treasurer’s Report. Judge Mark Allen, Hardin County, seconded the motion. The motion carried unanimously.

➤ Commissioner Johnny Trahan, Orange County, made a motion to approve the Investment Report for Quarter Ended March 31, 2023. Councilmember Kimberly Cline, City of Lumberton, seconded the motion. The motion carried unanimously.

**23-034 ADMINISTRATION**

➤ Ms. Shanna Burke, Executive Director, SETRPC, introduced Dr. Joe Majdalani, PE, Senior Consultant, Freese and Nichols, Inc. (FNI), formerly with the City of Beaumont and Jefferson County DD6, and Mr. Rolando Ayala, FNI Stormwater Management, who gave the presentation entitled, “Connecting Local Mitigation and Funding Needs with the Texas Regional Flood Planning Process.” Mr. Ayala has been serving as a technical consultant to the Neches Regional Flood Planning Group, which is preparing the first ever state flood plan for Texas.

Presentation highlights included:

- Texas Water Development Board (TWDB) Flood Planning Overview;
- Key Takeaways
  - Sabine (Region 4)
  - Neches (Region 5)
- Mitigation Actions:
  - Sabine (Region 4)
  - Neches (Region 5)
- Funding Needs.

**23-035 9-1-1 EMERGENCY NETWORK DIVISION**

➤ Mr. Pete De La Cruz, Director, 9-1-1 Emergency Network, on behalf of the SETRPC 9-1-1 Emergency Network, presented a request for approval of procurement for a five (5) year contract with National Public Safety Solutions (NPSS) for Monitoring, Support, and Management Services related to the South East Texas Regional ESInet and the PSAP NexGen Firewall program in the amount of \$161,760.

NPSS will provide Remote Configuration Support, Licensing, Intrusion Detection System Configuration, and Monitoring. NPSS NOC technicians will provide 24 hour / 365 day 9-1-1 Router Monitoring and Fault

Notifications. NPSS is the current contract provider; the proposed contract will be an HGACbuy Contract.

Mayor John Durkay, City of Taylor Landing, made a motion to approve the procurement for Monitoring, Support, and Management Services from NPSS related to the South East Texas Regional ESInet and the PSAP NexGen Firewall program in the amount of \$161,760 as presented and recommended. Judge Wayne McDaniel, Hardin County, seconded the motion. The motion carried unanimously.

#### **23-036 TRANSPORTATION & ENVIRONMENTAL RESOURCES DIVISION**

➤ Mr. Bob Dickinson, Director, Transportation and Environmental Resources Division (T&ER), presented for approval a Resolution of Support for the Active Transportation Plan for the South East Texas Regional Planning Commission (SETRPC) Application to the Texas Department of Transportation's 2023 Transportation Alternatives Set-Aside (TA) Call for Projects. (*See Attachment A.*) Mr. Dickinson explained that the SETRPC proposes to undertake the development of an Active Transportation Plan, and the project study area will be consistent with the new SETRPC boundaries which include Jefferson, Orange, Hardin, and Jasper counties. The project will leverage a recently completed and adopted regional Hike and Bike Plan, which took the first step to identify goals, objectives, and overall corridors for improvement within the area.

Commissioner Vernon Pierce, Jefferson County, made a motion to approve the Resolution as presented and recommended. Commissioner Johnny Trahan, Orange County, seconded the motion. The motion carried unanimously.

#### **23-037 FUTURE CALENDAR**

➤ Ms. Suzanne Carver, Executive Assistant, SETRPC, reported that the next Executive Committee meeting will be held on June 21<sup>st</sup> in the Mayor Homer E. Nagel Room, and the SETX Stand Down for Homeless Veterans & Others in Need will be held at the Orange County Convention & Expo Center on May 19<sup>th</sup>. Also, the SETRPC offices will be closed on May 29, 2023 in observance of Memorial Day and on June 19, 2023 in observance of Juneteenth.

#### **23-038 OTHER, OLD, UNFINISHED BUSINESS**

➤ “Tell Me Something Good”: Ms. Shanna Burke, Executive Director, SETRPC, provided information regarding recent positive feedback received regarding the SETRPC Community Services Divisions' (CSD) program, Targeting our Possibilities (TOP).

- a. A monitor with the Texas Department of Housing and Community Affairs (TDHCA) provided positive feedback as follows:
  - One of the easiest monitoring done in a while,
  - Has never seen a reconciliation of financials on the ground and their reporting system that is completely clean,
  - CSD has “fabulous” staff.
- b. In February, Ms. Amy Chandler, with Texas Health and Human Services Rural Mental Health, in addressing “Rural Health – Looking at Mental Health in East Texas”:
  - TOP program and self-sufficiency,
  - Highlighting the program as a “Local Champion” in next Annual Report.

➤ There being no other, old, and unfinished business, Judge Mark Allen, Jasper County, made a motion to adjourn. Commissioner Johnny Trahan, Orange County, seconded the motion. The motion carried, and the meeting adjourned at 12:35 pm.

Respectfully submitted,



Mayor Cathy Nagel, City of Pine Forest  
Secretary



# Resolution

NO. 2023-4

**A RESOLUTION SUPPORTING ACTIVE TRANSPORTATION PLAN FOR THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2023 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS**

**WHEREAS**, the Texas Department of Transportation issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

**WHEREAS**, the TA funds may be used for development of planning documents to assist communities of any size in developing non-motorized transportation networks. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The South East Texas Regional Planning Commission would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

**THEREFORE, BE IT RESOLVED BY The Executive Committee of the South East Texas Regional Planning Commission that The South East Texas Regional Planning Commission supports funding this project as described in the 2023 TA Detailed Application (including the planning activities, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, financing, management, adoption and implementation of completed planning documents. The South East Texas Regional Planning Commission is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.**

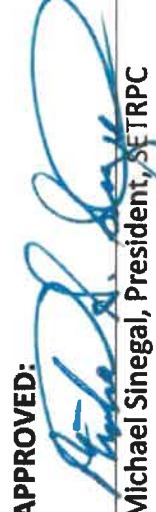
**INTRODUCED AND PASSED** by majority vote of all members of the Executive Committee of the South East Texas Regional Planning Commission on this 17th day of May 2023.

**ATTEST:**



Cathy Nagel, Secretary  
Mayor, City of Pine Forest

**APPROVED:**



Michael Sinegal, President, SETRPC  
Commissioner, Jefferson County