



# **Solid Waste Advisory Committee Meeting**

**Thursday, August 25, 2022  
10:00 a.m.**

**SETRPC Offices  
Transportation Conference Room  
2210 Eastex Freeway  
Beaumont, Texas 77705**

## **Agenda**

### **I. Welcome and Introductions**

### **II. Review and Discussion of the FY 2023 Regional Solid Waste Grant Program Call for Implementation Project(s)**

*-Bob Dickinson, Director, Transportation & Environmental Resources*

### **III. Review and Discussion of the Household Hazardous Waste and Scrap Tire Collection Event held on Saturday, April 30, 2022.**

*-Bob Dickinson, Director, Transportation & Environmental Resources*

### **IV. Other Business**

### **V. Adjournment**



## **South East Texas Regional Planning Commission Municipal Solid Waste Grant Funding for FY 23**

- Request for Proposals were emailed on Friday, July 15, 2022
- Proposals were due to the South East Texas Regional Planning Commission by 3:00 p.m. on Monday, August 15, 2022.
- The Solid Waste Advisory Committee will meet at 10:00 a.m., Thursday, August 25, 2022 to review and score the proposals.



July 15, 2022

TO: SOLID WASTE ADVISORY COMMITTEE

FROM: BOB DICKINSON, DIRECTOR, TRANSPORTATION AND ENVIRONMENTAL RESOURCES

SUBJECT: REQUEST FOR PROPOSAL – FY 2023 SOLID WASTE IMPLEMENTATION PLAN

In accordance with the Texas Commission on Environmental Quality (TCEQ) rules, the South East Texas Regional Planning Commission (SETRPC) Solid Waste Advisory Committee is calling for candidate projects in the Jefferson, Orange, and Hardin County Area.

County government entities, local government entities, municipalities and public schools are encouraged to submit eligible projects under the categories outlined in the attached Request for Proposal (RFP). If you would like to submit a project for consideration, please contact Bob Dickinson, Director, Transportation & Environmental Resources at 409 899-8444 x7520 or [bdickinson@setrpc.org](mailto:bdickinson@setrpc.org) for a grant application package.

Funds may be used for the implementation of recommendations, action plans, and priority projects identified in the Regional Solid Waste Management Plan. Projects funded are subject to pre-approval by the TCEQ.

Entities submitting proposals are ***strongly*** urged to have a representative present when the Solid Waste Advisory Committee meets at 10:00 a.m., Friday, August 25, 2022 at SETRPC at the offices of the South East Texas Regional Planning Commission, located at 2210 Eastex Freeway. Total funding available for FY 2023 will be **\$100,000.00**.

**Proposals are due Monday, August 15, 2022, by 3:00 p.m.**

If you have any questions concerning the RFP, please contact Bob Dickinson, Director, Transportation and Environmental Resources at (409) 899-8444 x7520.

***NOTE:*** In accordance with Section 361.014(b) of the Texas Health and Safety Code, a project or service funded under this program must promote cooperation between public and private entities and may not be otherwise readily available or create a competitive advantage over private industry that provides recycling or solid waste services.

President – Terri Gauthier, Bridge City | 1<sup>st</sup> VP – Michael Sinegal, Jefferson County | 2<sup>nd</sup> VP – Wayne McDaniel, Hardin County  
3<sup>rd</sup> VP – Johnny Trahan, Orange County | 4<sup>th</sup> VP – Mark Allen, Jasper County | 5<sup>th</sup> VP – Glenn Johnson, Port Neches  
Treasurer – Kimberly Cline, Lumberton | Secretary – Amanda Gates, Kirbyville

Executive Director – Shanna Burke  
2210 Eastex Freeway Beaumont, Texas 77703-4929  
(409) 899-8444 | (409) 347-0138 fax  
[setrpc@setrpc.org](mailto:setrpc@setrpc.org) | <http://www.setrpc.org>



July 15, 2022

TO: INTERESTED PARTIES

FROM: BOB DICKINSON, DIRECTOR, TRANSPORTATION AND ENVIRONMENTAL RESOURCES

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**SECTION**

**II – B**

**REQUEST FOR APPLICATION**

The South East Texas Regional Planning Commission  
In Cooperation with the TCEQ

*Announces Availability of Municipal Solid Waste  
Grant Funding for Fiscal Year 2023*

**Request for Applications**

**Purpose**

The purpose of this program is to provide funding for eligible local and regional municipal solid waste management projects in support of the goals and objectives of the adopted Regional Solid Waste Management Plan (RSWMP) for the Regional Council of Governments (COG) region. Funding for this program is provided through a grant from the TCEQ, under the authority of §361.014, Texas Health and Safety Code.

**How to Apply**

A grant application form is available from the COG at the address below. A separate application form must be submitted for each individual project proposed. In completing your application, read the instructions carefully, you will need to be concise, and provide a sufficient level of detail to facilitate informed consideration of your proposed project.

The solid waste coordinator at the COG is available to assist interested parties during the application process and may be contacted at the following telephone number:

*Bob Dickinson*

*Transportation & Environmental Resources Director*

*South East Texas Regional Planning Commission*

*409-899-8444 x7520*

*Office Hours: Monday – Friday 8 a.m. to 5 p.m.*

*Closed from 12 p.m. to 1 p.m.*

**Return your completed application form(s) to  
the following address:**

South East Texas Regional Planning Commission  
Attn: Transportation & Environment Resources Director  
2210 Eastex Freeway  
Beaumont, Texas 77703

**Application Deadline:**

To be considered for funding,  
submit application by 3:00 p.m. on Monday, August 15, 2022

## **Eligible Recipients**

Only those local and regional political subdivisions located within the State of Texas are eligible to receive funding from the COG as a pass-through grant. Eligible entities are outlined below.

Cities

Counties

Public schools and school districts (excluding universities and other post-secondary educational institutions)

General and special law districts created in accordance with state law, and with the authority and responsibility for water quality protection or municipal solid waste management, to include river authorities

Regional Councils of Governments

Private and non-profit companies and organizations are not eligible to receive grant funding. However, recipients of a grant may contract with private and non-profit entities to provide specific grant-funded services.

Entities that are subject to the payment of state solid waste disposal fees and whose payments are delinquent are not eligible to receive a grant. In addition, entities that are barred from participating in state contracts by the Texas Comptroller of Public Accounts, under the provisions of §2155.077, Government Code, are not eligible to receive a grant.

## **Applicable Statutes and Regulations**

The conduct of projects funded under this program shall be in accordance with all applicable state and local statutes, rules, regulations, and guidelines. The main governing standards, include, but are not be limited to, the following:

1. Section 361.014(b), Texas Health and Safety Code;
2. Title 30 Texas Administrative Code Chapter 330, Subchapter O, TCEQ MSW Regulations (30 TAC Chapter 330, Subchapter O);
3. Chapter 14 of the TCEQ Regulations (30 TAC Chapter 14);
4. The Grant Contract between the Council of Governments and the TCEQ; and
5. Texas Grants Management Standard (TxGMS)

## Compliance Tools for Applicable Statutes and Regulations

With each funded project, it is the responsibility of the funded entity to identify the TCEQ rules and regulations which may apply to the activity funded. All funded entities must comply with all applicable rules and regulations, even if the local government is exempt from notifying the TCEQ of the funded activity, e.g., local government recycling initiatives. The below links will be of assistance in ensuring compliance with the TCEQ rules and regulations.

For information on Regulations, Resources, and Guidance on Recycling Electronic Equipment, go to:

<http://www.tceq.texas.gov/assistance/industry/e-recycling/e-recycling-regs.html>.

For information on E-Recycling/Recycling Compliance Resources, go to:

<http://www.tceq.texas.gov/assistance/industry/e-recycling/recycling-compliance>.

To view our Compliance Overview Tools, go to: <http://www.tceq.texas.gov/assistance/industry/e-recycling/recycling-compliance#tools>. This is where you can find the E-recycling/Recycling Facility Compliance Checklist. Use the E-recycling/Recycling Facility Compliance Checklist to evaluate whether the recycling facility you intend to send recyclables to is an authorized facility. This will be a helpful tool to screen solid waste/recycling service providers that you may contract with, and prior to placing them on your lists of solid waste/recycling service providers, and/or placing links on your website to their website and information.

To see what authorizations a facility may have please check central registry at: [http://www.tceq.texas.gov/permitting/central\\_registry](http://www.tceq.texas.gov/permitting/central_registry).

If a COG or local government is unsure what regulations apply or have questions about authorizations listed in TCEQ's Central Registry, please call the TCEQ's Small Business and Local Government Assistance Section toll free at 1-800-447-2827. More information on this program is available at: <http://www.tceq.texas.gov/assistance>.

The table presented on the next page, *MSW Facility Funding Eligibility Table*, is a useful tool to help identify those rules which may be applicable for certain funded activities. Please note this table does not supersede the contract, nor does it take the place of the TCEQ rules and regulations, and all rule references should be verified personally.



# MUNICIPAL SOLID WASTE FACILITY FUNDING ELIGIBILITY TABLE

July 1, 2011

This table is provided for guidance only and does not replace nor supersede State Rules and Regulations. It is incumbent on each individual referencing this document to verify all information provided. TCEQ Form 10400, Core Data Form, must be submitted to accompany each identified form. Financial Assurance (30 TAC 37) is required for Recycling Centers, Used Oil Recycling, Scrap Tire Facilities, and facilities storing combustible materials.

Asterisk (\*) indicates funding may be considered on a case by case basis, but the TCEQ must approve the application prior to submittal.

ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
<b>Municipal Solid Waste (MSW) Transfer Station</b>  <b>Send in:</b> TCEQ Form No. 20370, Notice of Intent to Operate a Low Volume Transfer Station	<b>30 TAC 330.11(g) Transfer Station (TS):</b> <b>MSW Type V Facility:</b> A facility used for transferring solid waste from collection vehicles to long haul vehicles (one transportation unit to another transportation unit). It is not storage facility such as one where individual residents can dispose of their wastes in bulk storage containers that are serviced by collection vehicles.  TS must notify if it provide service for: * Operator owns/controls facility * Meet all applicable county ordinances * Operator must perform public notice * Transfer waste off-site at least weekly * Located within unincorporated area * Located outside an Extra-territorial Jurisdiction area * Stores ≤ 40 cubic yards	<b>30 TAC 330.9(b)(1), (2), (3), and/or (f):</b> A TS may get a Registration if: *Municipality w/population < 50,000 *County w/population < 85,000 *TS transfers ≤ 125 tons/day *Located w/ in permitted landfill facility *Recovers ≥ 10% of waste stream for beneficial reuse**  **curb-side source separated recycling programs within the collection area may be counted towards the 10% recovered	<b>30 TAC 330.7 (a) Transfer Station:</b> TS is permitted when none of the registration exemptions applies, i.e. the service is for: *Municipality w/ population greater than 50,000 * County w/ population more than 85,000 *TS transfers > 125 tons/day * TS recovers < 10% of waste stream for beneficial reuse

ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
<p><b>Citizens' Collection Station</b></p> <p><b>Send in:</b> TCEQ Form 10400 Core Data Form w/ letter of notice &amp; Form 20429</p>	<p><b>30 TAC 330.11(e)(1) Citizens' Collection Station (CCS):</b></p> <p><b>MSW Type V Facility:</b> A facility established for the convenience and exclusive use of residents (not commercial or industrial users or collection vehicles), except that in small communities where regular collections are not available, small quantities of commercial waste may be deposited by the generator of the waste. The facility may consist of one or more storage containers, bins, or trailers.</p>	<p>Any activity above and beyond those approved for CCSs will need to be reviewed against the appropriate Texas Administrative Code (TAC) and the facility owner/operator may be required to submit appropriate application information for a MSW Registration or MSW Permit based upon the activity.</p>	<p>As applicable</p>
ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
<p><b>Recycling Facility (RF)</b></p> <p><b>Send in:</b> TCEQ Form No. 20049, Notice of Intent to Operate a Recycling Facility</p>	<p><b>30 TAC 330.11(e)(2): Recycling Facility:</b> A collection and processing point for only nonputrescible (waste which will not decompose and create odors or gases, or attract disease carrying vectors. Includes garbage, wastewater sludge, and grease trap waste) source-separated recyclable material, provided that the facility is in compliance with 328.3 – 328.5.</p> <p><b>* 328.3 - General Requirements</b></p> <p><b>*328.4 - Limitations on Storage</b></p> <p><b>*328.5 - Reporting &amp; Record Keeping Requirements</b></p> <p>Local governments, agencies of the State or Federal government are exempt from the notification requirement.</p>	<p><b>* In accordance with 30 TAC 328.(4)(c) A RF that fails to comply with the requirements of 30 TAC Chapter 328 shall be required, if the executive director so requests in writing, to obtain a Registration as a MSW Facility under the provisions of the MSW Rules (30 TAC Chapter 330) or Composting Rules (30 TAC Chapter 332).</b></p> <p><b>* A RF which takes on the activities of a TS must satisfy the notification, registration, or permitting requirements noted previously for Transfer Stations</b></p>	<p>In accordance with 30 TAC 328.(4)(c) A recycling facility that fails to comply with the requirements of 30 TAC Chapter 328 shall be required, if the executive director so requests in writing, to obtain a permit as a MSW Facility under the provisions of the MSW Rules (30 TAC Chapter 330) or Composting Rules (30 TAC Chapter 332).</p>

ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
<p>Composting Facility</p> <p>Send in: TCEQ Form No. 0651, Notice of Intent to Operate a Compost Facility</p>	<p><b>30 TAC 332: Composting Facility (CF):</b>  A facility for processing the stabilized product of decomposition which is used or sold for use as a soil amendment, artificial top soil, growing medium amendment, or other similar uses. Operations Requiring a Notification (30 TAC 332.21 – 332.23):</p> <ul style="list-style-type: none"> <li>* Feed stock that includes any source-separated meat, fish, dead animal carcasses, oils, greases, or dairy materials; and,</li> <li>* Operations which incorporate the above with source-separated yard trimmings, clean wood material, vegetative material, paper, or manure.</li> </ul>	<p>A CF which takes on putrescible waste streams will be required to submit for appropriate Registration if: (30 TAC 332.31 – 330.38)</p> <ul style="list-style-type: none"> <li>* Feed stock includes municipal sewage sludge;</li> <li>* Feed stock includes positively-sorted organic materials from the MSW stream;</li> <li>* Feed stock includes source-separated organic materials not exempted by 30 TAC 332.3(d);</li> <li>* Feed stock includes disposable diapers or paper products soiled by human excreta;</li> <li>* Feed stock includes paper production sludge byproduct at TCEQ ED discretion;</li> <li>* Feed stock includes any of the above with source-separated yard trimmings, clean wood material, vegetative material, paper, manure, meat, fish, dairy, oil, grease materials, or dead animal carcasses.</li> </ul>	<p>A CF which takes on putrescible waste streams will be required to submit for an appropriate MSW Permit if: (30 TAC 332.41 – 332.47)</p> <ul style="list-style-type: none"> <li>* Composting mixed MSW;</li> <li>* Use of mixed MSW as compost feedstock;</li> <li>* Commercially composting grease trap waste; or,</li> <li>* Composting any amount of grease trap waste.</li> </ul>

ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
<p><b>Liquid Waste Transfer Facility</b></p> <p><b>Send in:</b> TCEQ Form No. 10426, Notice of Intent to Operate a Liquid Waste Transfer Station</p>	<p><b>30 TAC 330.11(e)(4):</b> (only 6 grandfathered facilities exist in Texas) <b>MSW Type V Facility:</b> A liquid waste transfer station designed and operated in accordance with 30 TAC 330 MSW Rules, Subchapter E (330.201 – 330.249), which was in existence prior to March 27, 2006.</p> <p><b>Liquid Waste (LW):</b> Any waste material that is determined to contain “free liquids” as defined by US EPA Method 9095 (paint filter test), as described in Test Methods for Evaluating Solid Wastes, Physical/Chemical Methods” (EPA Publication No. SW-846).</p> <p>* &lt; 32,000 gallons/day at a fixed site</p> <p>* &lt; 30 days onsite</p>	<p><b>30 TAC 330.9(g) and (o):</b></p> <p><b>Liquid Waste Transfer Station:</b> A new MSW Type V Facility which processes only grease trap waste, grit trap waste, or septage or a combination of these three liquids.</p> <p>* Facility must attain a 10% recovery of material for beneficial use from the incoming waste stream.</p> <p>* &lt; 32,000 gallons/day at a fixed site (After March 26, 2006)</p> <p>* &lt; 30 days onsite (After March 26, 2006)</p>	<p><b>30 TAC 330.7 (a):</b></p> <p><b>Liquid Waste Transfer Station:</b> MSW Type V Facility which fails to realize 10% recovery of material for beneficial use from the incoming waste stream, and/or which receives &gt; 32,000 gallons per day.</p>
ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
<p><b>Liquid Waste Temporary Storage Facility</b></p> <p><b>Send in:</b> TCEQ Form 10400 Core Data Form w/ letter of notice</p>	<p><b>30 TAC 330.11 (e) (5):</b></p> <p><b>MSW Type V Facility:</b> A temporary storage facility regulated under 30 TAC 312.147 (relating to temporary storage) used for temporarily storing/accumulating liquid waste prior to transport for processing by service vehicles.</p> <p>* &lt; 8,000 gallons for &lt; 4 days stored in mobile containers.</p>	N/A	N/A

ACTIVITY	NOTIFICATION REQUIRED	REGISTRATION REQUIRED	PERMIT REQUIRED *
Used Oil Collection Call in: TCEQ IHW/MSW registration & Reporting Section 512-239-6413	30 TAC 324.7 (1) or (3) & 40 CFR Part 279.64 Any of the aforementioned facilities which provide used oil collection services must notify the TCEQ by calling the Registration & Reporting Section at 512-239-6413. Please refer to the State of Texas Used Oil Standards (30 TAC 324) and/or The Used Oil Recycling Handbook: Guidance for Used Oil Handlers, Rev 11/05 (TCEQ Regulatory Guidance 325) for more information.	As applicable. <i>Do-it-yourselfer used oil collection center</i> means any site or facility that accepts/aggregates and stores used oil collected only from household do-it-yourselfers. <i>Used oil collection center</i> means any site or facility that is registered/licensed/permitted/recognized by a state/county/municipal government to manage used oil and accepts/aggregates and stores used oil collected from used oil generators regulated under subpart C of this part who bring used oil to the collection center in shipments of no more than 55 gallons under the provisions of §279.24. Used oil collection centers may also accept used oil from household do-it-yourselfers.	As applicable

For additional information concerning activity classification of proposed applications and/or funding eligibility, please contact the Regional Solid Waste Grants Program at:

TCEQ, RSWG (MC-126), P.O. Box 13087, Austin, Texas, 78711-3087, or call (512) 239-2335.

If a contact is uncertain of the type of facility they actually are, then please direct them to the Municipal Solid Waste Permits Section at: TCEQ, MSW Permits (MC-124), P.O. Box 13087, Austin, Texas, 78711-3087, call (512) 239-2335, or E-mail the MSW Permits Section at [MSWPER@tceq.state.tx.us](mailto:MSWPER@tceq.state.tx.us).

For more information on the TCEQ's MSW Permits Program and/or to download electronic copy of the forms referenced in this table, please visit [http://www.tceq.state.tx.us/permitting/waste\\_permits/msw\\_permits/msw.html](http://www.tceq.state.tx.us/permitting/waste_permits/msw_permits/msw.html).

Contacts may also visit one of TCEQ's 16 Regional Offices in their area of the State. A list of TCEQ Field Office locations, points of contact, and addresses is located at: [http://www.tceq.state.tx.us/comm\\_exec/forms\\_pubs/pubs/gi/gi-002.html](http://www.tceq.state.tx.us/comm_exec/forms_pubs/pubs/gi/gi-002.html)

## Authorized Project Categories

The following project categories are eligible for funding. Under each category heading is a brief description of the purpose of that category, as well as special requirements pertaining to that project category.

### 1. Local Enforcement

Funds may be used for projects that contribute to the prevention of illegal dumping of municipal solid waste, including liquid wastes. Funding recipients may investigate illegal dumping problems; enforce laws and regulations pertaining to the illegal dumping of municipal solid waste, including liquid waste; establish a program to monitor the collection and transport of municipal liquid wastes through administration of a manifesting system; and educate the public on illegal dumping laws and regulations.

### 2. Litter and Illegal Dumping Cleanup and Community Collection Events

Funds may be used for ongoing and periodic activities to clean up litter and illegal dumping of municipal solid waste. Funded activities may include: waste removal; disposal or recycling of removed materials; fencing and barriers; and signage. Placement of trash collection receptacles in public areas with chronic littering problems may also be funded. Reuse or recycling options should be considered for managing the materials cleaned up under this program, to the extent feasible. Funds may also be used for periodic community collection events, held not more frequently than four times per year, **(EXAMPLE: 4 CONSECUTIVE WEEKENDS NOT INCLUDING WEEKDAYS; OR ALTERNATE WEEKENDS OVER THE COURSE OF THE YEAR, NOT INCLUDING WEEKDAYS)** to provide for collection of residential waste materials for which there is not a readily-available collection alternative, such as large and bulky items that are not picked up under the regular collection system.

### 3. Source Reduction and Recycling

Funds may be used for projects that provide a direct and measurable effect on reducing the amount of municipal solid waste going into landfills, by diverting various materials from the municipal solid waste stream for reuse or recycling, or by reducing waste generation at the source. Funded activities may include: diversion from the waste stream and/or collection, processing for transport, and transportation of materials for reuse and/or recycling; implementation of efficiency improvements in order to increase source reduction and recycling, to include full-cost accounting systems and cost-based rate structures, establishment of a solid waste services enterprise fund, and mechanisms to track and assess the level of recycling activity in the community on a regular basis; and educational and promotional activities to increase source reduction and recycling.

#### **4. Local Solid Waste Management Plans**

Funds may be used for projects to develop local solid waste management plans in accordance with Texas Health & Safety Code, Chapter 363, as implemented by state rule in Title 30 Texas Administrative Code (30 TAC), Chapter 330. It is recommended that at least one year be allowed for the completion and adoption of a local plan. Local Solid Waste Management Plans must meet the goals and objectives of the RSWMP.

#### **5. Citizens' Collection Stations and "Small" Registered Transfer Stations**

Funds may be used for projects to construct and equip citizens' collection stations, as these facilities are defined under 30 TAC §330.3, TCEQ Regulations. Projects funded for these types of facilities shall include consideration of an integrated approach to solid waste management, to include providing recycling services at the site, if appropriate to the management system in place. The following MSW facilities may qualify on a case by case basis for funding:

- ❖ Notification tier municipal solid waste transfer stations that qualify under 30 TAC 330.11(g).
- ❖ Registered municipal solid waste transfer stations that qualify under 30 TAC 330.9(b)(1) through (3), or (f).
- ❖ Notification tier citizens' collection stations that qualify under 30 TAC 330.11(e)(1).
- ❖ Exempt local government recycling facilities as provided for under 30 TAC 328(a)(1).
- ❖ Notification tier recycling facilities that qualify under 30 TAC 330.11(e)(2).
- ❖ Notification tier composting facilities which qualify under 30 TAC 332.21 – 332.23.
- ❖ Notification tier liquid waste temporary storage facilities which qualify under 30 TAC 330.11(e)(5).
- ❖ Liquid waste transfer stations which qualify for registration in 30 TAC 330.9(g) and (o).
- ❖ Notification tier used oil collection facilities which qualify under 30 TAC 324.71(1) or (3).

#### **6. Household Hazardous Waste Management**

Funds may be used for projects that provide a means for the collection, recycling or reuse, and/or proper disposal of household hazardous waste, including household chemicals, electronic wastes, and other materials. Funded activities may include: collection events; consolidation and transportation costs associated with collection activities; recycling or reuse of materials; proper disposal of materials; permanent collection facilities, education and public awareness programs.

## 7. Technical Studies

Funds may be used for projects which include the collection of pertinent data, analysis of issues and needs, evaluation of alternative solutions, public input, and recommended actions, to assist in making solid waste management decisions at the local level. Projects may also include research and investigations to determine the location, boundaries, and contents of closed municipal solid waste landfills and sites, and to assess possible risks to human health or the environment associated with those landfills and sites.

## 8. Educational and Training Projects

Educational components are encouraged under the other categories in order to better ensure public participation in projects; those educational components should be funded as part of those projects and not separately under this category. Funds may also be used for “stand-alone” educational projects dealing with a variety of solid waste management topics. Projects may include funding for information-exchange activities, subject to the other limitations on travel expenses.

## 9. Other

*(Per the grant contract, the COG may include in the regional solid waste management plans other types of projects that are not specifically prohibited in the detailed funding standards. If accepted by TCEQ, the COG must then request an amendment to the grant contract to include authorization for the additional project or category of projects. If the request is approved by the TCEQ and authorization provided, the COG may then include the additional project category in the list of eligible projects.)*

### Eligible Expenses

The following categories of expenses may be eligible for funding under this program. All expenses must directly relate to the conduct of the proposed project.

**Personnel.** Appropriate salaries and fringe benefits for employees working directly on the funded project may be authorized under most of the grant categories.

**Travel.** Travel expenses directly related to the conduct of the funded program may be authorized. Only the employees of the pass-through grant recipient assigned to the project should receive reimbursement for travel expenses. In accordance with the TxGMS, in those instances where grantees do not have an established organization-wide written travel policy approved by the governing board of the local jurisdiction, all employee-related travel expenses must be claimed at no higher than the same rates allowed by the State of Texas for its employees. For authorized reimbursement through the Regional Solid Waste Grants Contract, all travel authorized for pass-through recipients must comply with Chapter 660 of the Government Code, and Article IX of the General Appropriations Act, 87th Legislative Session.



**Supplies.** Expenses for supplies necessary for the conduct of the funded project may be authorized. Expenses included under the Supplies expense category of a project budget should be for non-construction related costs for goods and materials having a unit acquisition cost (including freight) of less than \$5,000. Such expenditures must generally relate to the routine purchase of office supplies (paper, pencils, and staplers) or other goods which are consumed in a relatively short period of time, in the regular performance of the general activities of the proposed project.

**Equipment.** Equipment necessary and appropriate for the proposed project may be authorized. The COG must carefully evaluate all requests for equipment to determine appropriateness of the equipment for the project. No equipment is to be purchased by a pass-through grant recipient unless approved in advance by the COG. Expenses included under the Equipment expense category should be for non-construction related, tangible, personal property having a unit acquisition cost of \$5,000 or more (including freight and set up costs) with an estimated useful life of over one year. Any equipment that will be used for other projects or activities, in addition to the funded project, may only be funded at an amount reflecting the appropriate percentage of time that the equipment will be directly used for the funded project. The special conditions and requirements set forth in the grant Contract (relating to Title to and Management of Equipment and Constructed Facilities), also apply to equipment purchased with pass-through grant funding. **(See Section I-E for further instructions)**

**Construction.** Appropriate construction costs may be authorized. Expenses budgeted under this category should be for costs related to the enhancement or building of permanent facilities. No construction costs may be incurred by a pass-through grant recipient unless the construction details are approved in advance by the COG. Appropriate costs that may be included are:

1. The cost of planning the project;
2. The cost of materials and labor connected to the construction project;
3. The cost of equipment attached to the permanent structure; and
4. Any subcontracts, including contracts for services, performed as part of the construction.

**Contractual Expenses.** Professional services or appropriate tasks provided by a firm or individual who is not employed by the pass-through grant recipient for conducting the funded project may be authorized for subcontracting by the funds recipient. No contractual costs should be incurred by a pass-through grant recipient unless the subcontract is approved in advance by the COG. **Applicable laws and regulations concerning bidding and contracting for services must be followed.**

Any amendment to a subcontract which will result in or require substantive changes to any of the tasks required to be performed must be approved in writing by the COG.

**Other Expenses.** Other expenses, not falling under the main expense categories, may be included, if connected with the tasks and activities of the proposed project. The restrictions set forth in the TxGMS and the main grant Contract apply. The COG must ensure that expenses budgeted under this "Other" category are itemized by the grant recipient and are fully considered and evaluated by the COG. Some expenses that **may** be appropriate include:

- ❖ Postage/delivery
- ❖ Telephone/FAX
- ❖ Utilities
- ❖ Printing/reproduction
- ❖ Advertising/public notices
- ❖ Signs
- ❖ Training
- ❖ Office space
- ❖ Basic office furnishings
- ❖ Computer Hardware (greater than \$1,000 and less than \$4,999.99 not listed under the Equipment category)
- ❖ Computer Software

**Indirect.** Indirect costs may be funded, if applicable to the project. In accordance with the TxGMS, indirect charges may be authorized if the applicant has an indirect cost rate properly filed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If the Applicant has an approved cost allocation plan, enclose documentation of the approved indirect rate with the project application.

## **Types of Expenses That May Be Appropriate**

### **Under Each Project Category**

Following are *examples of some of the types* of expenses that may be appropriate under each of the project categories.

#### **Local Enforcement**

1. Equipment, such as vehicles, communications equipment, and surveillance equipment (NOTE: this does not include local code enforcement officer firearms nor ammunition)
2. Program administration expenses, such as salaries/fringe benefits, office supplies and equipment, travel, training, and vehicle maintenance
3. Protective gear and supplies  
(NOTE: this does not include self- contained breathing apparatus equipment)
4. Education and outreach materials

#### **Litter and Illegal Dumping Cleanup and Community Collection Events**

1. Equipment, such as trailers and trucks
2. Program administration expenses, such as, salaries/fringe benefits, office supplies and equipment, travel, training, and vehicle maintenance
3. Subcontract expenses
4. Protective gear and supplies
5. Fencing, barriers, and signage
6. Education and outreach materials

#### **Source Reduction and Recycling**

1. Facility design and construction
2. Equipment, such as chippers, balers, crushers (non- trash), recycling and composting containers, trailers, forklifts, and trucks
3. Program administration expenses, such as salaries/fringe benefits, office supplies and equipment, travel, training, and equipment maintenance
4. Education and outreach materials
5. Printing and advertisement expenses

#### **Local Solid Waste Management Plans**

1. Consultant services
2. Printing and advertising expenses
3. Program administration expenses, such as salaries/fringe benefits, office supplies, and travel

## **Citizens' Collection Stations, Recycling Facilities and "Small" Registered Transfer Stations**

1. Facility design and construction
2. Equipment, such as trailers, balers, crushers (non-trash) recycling scales, and recycling containers
3. Protective gear
4. Education and outreach materials
5. Printing and advertisement expenses

## **Household Hazardous Waste Management**

1. Design and construction of permanent collection facilities
2. Equipment for permanent collection facilities, such as recycling containers, trailers, forklifts, and crushers
3. Protective gear
4. Contractual services for special collection events
5. Education and outreach materials
6. Printing and advertising expenses

## **Technical Studies**

1. Consultant services
2. Printing and advertising expenses
3. Program administration expenses, such as salaries/fringe benefits, office supplies, and travel

## **Educational and Training Projects**

1. Education and outreach materials
2. Printing and advertising expenses
3. Contractual services
4. Program administrative expenses, such as salaries/fringe benefits, office supplies, and travel

**Other** {If the COG obtains authorization for additional project categories, include examples of expenses that would be appropriate under that category.}

## **Funding Standards**

In addition to the standards set forth in applicable law and regulations, the standards outlined below apply to all uses of the solid waste grant funds. *(The COG should adjust this list, as appropriate, to apply to the types of projects selected by the COG for funding.)*

### **General Standards compare with page 28 and 29**

1. The provisions of the Texas Grants Management Standards (TxGMS) issued by the Texas Comptroller of Public Accounts for the use of these funds, as well as the supplement financial administration provided in the program Administrative Procedures.
2. Recipients of funds under this Contract, including the COG, pass-through grant recipients, and subcontractors shall comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services and competitive purchasing requirements.
3. Funds may not be provided through a pass-through grant or subcontract to any public or private entity that is barred from participating in state contracts by the Texas Facilities Commission.
4. Public and private entities subject to payment of state solid waste disposal fees and whose payments are in arrears may not receive funds under this Contract through either a pass-through grant or subcontract.
5. In accordance with §361.014(b), Texas Health and Safety Code, and 30 TAC §330.649(d), TCEQ Regulations, a project or service funded under this Contract must promote cooperation between public and private entities and may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services. Under this definition, the term private industry included non-profit and not-for-profit non-governmental entities.
6. All equipment and facilities purchased or constructed with funds provided under this Contract shall be used for the purposes intended in the funding Contract
7. A project or service funded under this Contract must be consistent with the COG's RSWMP, and must be intended to implement the goals, objectives, and priorities established in the regional plan.
8. Funds may not be used to acquire land or an interest in land.
9. Funds may not be used to supplant existing funds. In particular, staff positions where the assigned functions will remain the same and that were active at the time of the funding application or proposal, and were funded from a source other than a previous solid waste grant, may not be funded.

10. Funds may not be used for food or entertainment expenses, including refreshments at meetings and other functions. This provision does not apply to authorized employee per diem expenses for food costs incurred while on travel status.
11. Funds may not be used for payment of salaries to any employee who uses alcoholic beverages on active duty. Funds may not be used for the purchase of alcoholic beverages, including travel expenses reimbursed with these funds.
12. Funds may not be used for employment, contracts for services of a lobbyist, or for dues to an organization, which employs or otherwise contracts for the services of a lobbyist.
13. Funds may only be used for projects or programs for municipal solid waste.
14. Except as may be specifically authorized, funds may not be used for projects or facilities that require a permit from the TCEQ and/or that are located within the boundaries of a permitted facility, including landfills, wastewater treatment plants, or other facilities. This restriction may be waived by the TCEQ, at its discretion, for recycling and other eligible activities that will take place within the boundaries of a permitted facility. The applicant and/or the COG must request a preliminary determination from the TCEQ as to the eligibility of the project prior to the project being considered for funding by the COG.
15. Projects or facilities requiring a registration/permit from the TCEQ, and which are otherwise eligible for funding, must have received the registration/permit before the project funding is awarded.
16. Except as may be specifically authorized, funds may not be used for activities related to the collection or disposal of municipal solid waste. This restriction includes: solid waste collection and transportation to a disposal facility; waste combustion (incineration or waste-to-energy); processing for reducing the volume of solid waste which is to be disposed of; landfills and landfill-related facilities, equipment, or activities, including closure and post-closure care of a permitted landfill unit; or other activities and facilities associated with the disposal of municipal solid waste.
17. Funds may not be used to assist an entity or individual to comply with an existing or pending federal, state, or local judgment or enforcement action. This restriction includes assistance to an entity to comply with an order to clean up and/or remediate problems at an illegal dumpsite. However, the TCEQ may waive this restriction, at its discretion and on a limited case-by-case basis, to address immediate threats to human health or the environment, and where it is demonstrated that the responsible party does not have the resources to comply with the order.
18. Funds may not be used to pay penalties imposed on an entity for violation of federal, state, or local laws and regulations. This restriction includes expenses for conducting a supplemental environmental project (SEP) under a federal or state order or penalty. Funds may be used in conjunction with SEP funds to support the same project.

## **Local Enforcement**

Funds may not be provided to any law enforcement agency regulated by Texas Occupational Code, Title 10, Chapter 1701, unless: (a) the law enforcement agency is in compliance with all rules on Law Enforcement Standards and Education; or (b) the Commission on Law Enforcement Officer Standards and Education certifies that the requesting agency is in the process of achieving compliance with such rules.

When funding is to be provided for salaries of local enforcement officers, the funds recipient must certify that at least one of the officers has attended or will attend within the term of the funding the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Local enforcement vehicles and related enforcement equipment purchased entirely with funds provided under this Contract may only be used for activities to enforce laws and regulations pertaining to littering and illegal dumping and may not be used for other code enforcement or law enforcement activities. Vehicles and equipment that are only partially funded must be dedicated for use in local enforcement activities for a percentage of time equal to the proportion of the purchase expense funded.

Entities receiving funds for a local enforcement officer, enforcement vehicles, and/or related equipment for use by an enforcement officer, must investigate major illegal dumping problems, on both public and private property, in addition to investigating general litter problems on public property.

Entities receiving funds to conduct a local enforcement program must cooperate with the TCEQ's regional investigative staff in identifying and investigating illegal dumping problems. Lack of cooperation with the TCEQ staff may constitute a reason to withhold future funding to that entity for local enforcement activities.

Funds may not be used for investigation and enforcement activities related to the illegal dumping of industrial and/or hazardous waste. Instances where industrial or hazardous waste is discovered at a site do not preclude the investigation of that site, so long as the intent and focus of the investigation and enforcement activities are on the illegal dumping of municipal solid waste.

Funds may not be used for purchase of weapons, ammunition, and/or HazMat gear.

## **Litter and Illegal Dumping Cleanup and Community Collection Events**

Lake and Waterway Cleanup events may be coordinated with Keep Texas Beautiful organization.

Projects funded to clean up litter or illegal dumping on private property must be conducted through a local government sponsor or the COG. Funds may not be provided directly to a private landowner or other private responsible party for cleanup expenses.

The local government sponsor or the COG must either contract for and oversee the cleanup work or conduct the work with its own employees and equipment.

The costs for cleanup of hazardous waste that may be found at a municipal solid waste site must be funded from other sources, unless a waiver from this restriction is granted by the TCEQ to deal with immediate threats to human health or the environment.

The costs for cleanup of Class 1 nonhazardous industrial waste that may be found at a municipal solid waste site must be funded from other sources, unless a waiver from this restriction is granted by the TCEQ to deal with immediate threats to human health or the environment. The cleanup of Class 2 and 3 nonhazardous industrial wastes that may be found at a municipal solid waste site may be funded in conjunction with the cleanup of the municipal solid waste found at a site.

All notification, assessment, and cleanup requirements pertaining to the release of wastes or other chemicals of concern, as required under federal, state, and local laws and regulations, including 30 TAC Chapter 330, TCEQ's MSW Regulations, and 30 TAC Chapter 350, TCEQ's Risk Reduction Regulations, must be complied with as part of any activities funded under this Contract.

All materials cleaned up using grant funds must be properly disposed of or otherwise properly managed in accordance with all applicable laws and regulations. To the extent feasible, it is recommended that materials removed from a site be reused or recycled. For projects to clean up large amounts of materials, the COG should consider withholding at least ten (10) percent of the reimbursements under a pass-through grant or subcontract, until documentation is provided that the cleanup work has been completed and the materials properly managed.

Periodic community collection events, to provide for collection and proper disposal of non-recyclable residential waste materials for which there is not a readily-available collection alternative, may be funded. This type of project may not include regular solid waste collection activities, such as weekly waste collection. Funded collection events may be held no more frequently than four times per year, **(EXAMPLE: 4 CONSECUTIVE WEEKENDS NOT INCLUDING WEEKDAYS; OR ALTERNATE WEEKENDS OVER THE COURSE OF THE YEAR, NOT INCLUDING WEEKDAYS)** and must only be intended to provide residents an opportunity to dispose of hard-to-collect materials, such as large and bulky items that are not picked up under the regular collection system, and might otherwise be illegally dumped by residents. To the extent practicable, community collection events should make every effort to divert wastes collected from area landfills, e.g., contain a recycling component.

### **Source Reduction and Recycling**

Any program or project funded with the intent of demonstrating the use of products made from recycled and/or reused materials shall have as its primary purpose the education and training of residents, governmental officials, private entities, and others to encourage a market for using these materials.



## **Local Solid Waste Management Plans**

All local solid waste management plans funded under this Contract must be consistent with the COG's RSWMP, and prepared in accordance with 30 TAC Subchapter O, Chapter 330, TCEQ Regulations, and the Content and Format Guidelines provided by the TCEQ.

In selecting a local solid waste management plan project for funding, the COG shall ensure that at least one year is available for the completion and adoption of the local plan.

## **Citizens' Collection Stations and "Small" Registered Transfer Stations**

The design and construction of citizens' collection stations, as those facilities are defined under 30 TAC Chapter 330, TCEQ Regulations, may be funded. The cost associated with operating these types of facilities will not be funded.

The design and construction of small municipal solid waste and liquid waste transfer stations that qualify for registration under 30 TAC 330, MSW Rules, may be funded. Other permitted or registered transfer stations may not be funded. A municipal solid waste transfer facility may be eligible for a registration if it serves a municipality with a population of less than 50,000, or a county with a population of less than 85,000, or is used in the transfer of 125 tons or less of municipal solid waste per day. A liquid waste transfer station may qualify for a registration if it will receive less than 32,000 gallons or less per day. The cost associated with operating these types of facilities will not be funded. The following MSW facilities may be funded:

- ❖ Notification tier municipal solid waste transfer stations that qualify under 30 TAC 330.11(g).
- ❖ Registered municipal solid waste transfer stations that qualify under 30 TAC 330.9(b)(1) through (3), or (f).
- ❖ Notification tier citizens' collection stations that qualify under 30 TAC 330.11(e)(1).
- ❖ Exempt local government recycling facilities as provided for under 30 TAC 328(a)(1).
- ❖ Notification tier recycling facilities that qualify under 30 TAC 330.11(e)(2).
- ❖ Notification tier composting facilities which qualify under 30 TAC 332.21 – 332.23.
- ❖ Notification tier liquid waste temporary storage facilities which qualify under 30 TAC 330.11(e)(5).
- ❖ Liquid waste transfer stations which qualify for registration in 30 TAC 330.9(g) and (o).
- ❖ Notification tier used oil collection facilities which qualify under 30 TAC 324.71(1) or (3).

## **Household Hazardous Waste Management**

All household hazardous waste collection, recycling, and/or disposal activities must be coordinated with the TCEQ's HHW program staff, (External Relations Division) and all applicable laws, regulations, guidelines, and reporting requirements must be followed.

## **Technical Studies**

All technical studies funded must be consistent with the COG's regional solid waste management plan and prepared in accordance with Administrative Procedures provided by the TCEQ.

## **Educational and Training Projects**

Educational and training programs and projects funded under this Contract must be primarily related to the management of municipal solid waste, and funds applied to a broader education program may only be used for those portions of the program pertaining to municipal solid waste.

## **Other Types of Projects**

If the TCEQ authorizes the COG to fund additional types of projects, the authorization incorporated into the grant Contract may include additional standards and restrictions that will apply to use of funds for that project or type of project.

## **Notification of Private Industry Required**

According to state law (*Section 361.014 (b) TX Health & Safety Code*), a project or service funded under this program must promote cooperation between public and private entities, and the grant-funded project or service may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services. In accordance with grant requirements established by the TCEQ, an applicant for funding under one of the listed project categories below must adhere to the notification requirements listed below.

## **Applicable Categories**

1. Source Reduction and Recycling
2. Citizens' Collection Stations and/or "Small" Registered Transfer Stations
3. A demonstration project under the Educational and Training Projects category
4. Other *{If the COG receives authorization to fund additional types of projects, that authorization may include requirements for notification of private industry. When applicable, those additional project categories should be listed here.}*

## **Applicant Notification Requirements**

1. Contact in person or in writing the known private service providers of similar services which, at the time of the application development, are providing services within the geographic service area that the project intends to serve, prior to making the application. A list of private service providers within the region is available from the COG.
2. Inform the private service providers of the basic details of the proposed project and consider any input and concerns from the private service providers about the project when completing the project proposal.
3. Consider, where appropriate, meeting directly with private service providers that may have a concern about the proposed project to attempt to resolve any concerns before an application is submitted.
4. Complete applicable information on the grant application forms to provide documentation that private service providers were notified of the project prior to submission of the application and submit written comments provided by any private service provider.

## **How Proposals Will Be Considered**

Proposals will be reviewed by the Solid Waste Advisory Committee of the COG, using screening and selection criteria developed in cooperation with the TCEQ. The committee consists of representatives of various interests involved in solid waste management in the region, according to the TCEQ guidelines.

**Screening Criteria.** In order for any proposed project to be considered, the following screening criteria must be met. If these screening criteria are not met, the proposed project will receive no further consideration for grant funding.

1. The application must be complete, and all application requirements and procedures followed, including requirements to notify private service providers of the proposed project, when applicable.
2. The proposed project must conform to eligible standards, eligible recipient standards, and allowable expense and funding standards, as established by the TCEQ and the COG and under all applicable laws and regulations.
3. The applicant must agree to document the results of the project as required by the COG.
4. The proposed project must be technically feasible, and there must be a reasonable expectation that the project can be satisfactorily completed within the required time frames.

5. The proposed project activities and expenses must be reasonable and necessary to accomplish the goals and objectives of the project. One factor in determining reasonableness of expenses shall be whether comparable costs are proposed for comparable goods and services.
6. The proposed project must be consistent with the approved regional solid waste management plan and must directly support implementation of the regional plan.

**Selection Criteria.** If a proposed project meets all of the applicable screening criteria, it will be evaluated by the Solid Waste Advisory Committee of the COG, using the following selection criteria. There are four sets of selection criteria, each worth up to 25 points, for a possible total score of 100 points.

### **Project Description (25 Points)**

1. Is there an adequate explanation as to why the proposed project is needed?
2. Is the overall goal or objective of the proposed project clearly stated?
3. Is there an estimate of the number of people who would be served or benefited by the proposed project?
4. Is the geographic area affected by the proposed project clearly described?
5. Is the specific waste stream targeted by the project identified?
6. Does the project include adequate levels of customer incentives, public education, or public input, as appropriate to the particular project?
7. Are all aspects of the proposed project described in sufficient detail to ensure its overall feasibility? If the proposed project includes equipment, has the applicant shown that the specified equipment is appropriate for the work to be performed?
8. Are the expected benefits of the proposed project adequately described?

### **Work Program (25 Points)**

1. Are all of the major steps or tasks involved in the proposed project clearly presented and adequately described?
2. Are responsible entities for accomplishing each step or task identified?
3. Is each step or task described in terms of its effect on the total project budget?
4. Is a specific timeframe for completing each step or task provided?

### **Project Cost Evaluation (25 Points)**

1. Are the total related costs of the proposed project (not just grant expenditures) adequately considered?
2. Are the costs of the proposed project presented in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable?
3. Are the costs of the proposed project compared to any established averages, or to normal costs for similar projects?
4. Will the proposed project result in a measurable cost savings, or are the costs of the proposed project otherwise reasonably justified?

## **Level Of Commitment Of The Applicant (25 Points)**

1. Is the applicant providing any level of matching funds or in-kind services?
2. To what extent is the applicant requesting funding for salaries or operational expenses?
3. If an ongoing service is proposed, to what extent has the applicant demonstrated the ability to sustain the program beyond the term of the grant?
4. To what extent do the appropriate governing bodies support the proposed project? Are formal resolutions of support attached?
5. Has the applicant previously demonstrated a commitment to preferred solid waste management practices, such as implementing other solid waste management projects, being involved in a local or sub-regional solid waste management plan or study, or becoming a Keep Texas Beautiful member?
6. If the proposed project has received previous grant funding under this program, to what extent does the proposal involve expansion of current services or operations? Has the applicant presented quantifiable documentation of the success of the project in order to warrant further funding? Does the applicant have a good record of past grant contractual performance? Poor performance on past grants may also be considered in reducing the number of points awarded.

## **Grant Contracts**

Grant recipients will be required to enter into standard legal Contracts with the COG, to ensure that the approved work program of the project is followed. Among other provisions, the legal Contracts will include the following:

Grant funding will be provided on a reimbursement basis only, and all requests for reimbursement must be handled through the COG.

Grant recipients must agree to provide data related to the results of the project to the COG and/or the TCEQ. As appropriate to the project, the grant recipient will also be asked to commit to monitoring the results of the project beyond the grant term, and periodically provide the COG and/or the TCEQ additional reports on the status of the project.

Grant recipients must agree to allow staff of the COG and/or the TCEQ to perform on-site visits to monitor the progress of projects.

## **Proposed Solid Waste Implementation Budget**

### **Implementation Funds Available For FY 2023 Projects**

Implementation Budget: \$100,000.00

### **Funding Requested For FY 2023 Projects:**

-Household Hazardous Waste.....\$100,000.00

## **FY 2023 Municipal Solid Waste Grants Funding Application General Information**

Name of Applicant: South East Texas Regional Planning Commission

Project: Household Hazardous Waste and Scrap Tire Collection

Total Amount of Grant Funding Requested: \$100,000.00

### **Project Summary**

The SETRPC is requesting funds to hold one Household Hazardous Waste and Scrap Tire Collection events.

There is no other type of collection service in the region at this time. This free event would provide southeast Texans with an opportunity to dispose of items that could pose health and environmental risks if disposed of improperly.

**SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION  
FY 2023 Regional Solid Waste Grants Program**

**Form 1. Application Information and Signature Page**

**South East Texas Regional  
Planning Commission**

Applicant:

**2210 Eastex Freeway**

**Beaumont, TX 77703**

Address

**Bob Dickinson**

Contact Person

**\$100,000.00**

Funding Amount Proposed:

**409-899-8444 x7520**

Phone

**409-729-6511**

Fax

**08/12/2022**

Date Submitted:

**Project Category**

- ☐ Local Enforcement
- ☐ Litter and Illegal Dumping Cleanup and Community Collection Events
- ☐ Source Reduction and Recycling
- ☐ Local Solid Waste Management Plans
- ☐ Citizens' Collection Stations and "Small" Registered Transfer Stations
- ☒ Household Hazardous Waste (HHW) Management
- ☐ Technical Studies
- ☐ Educational and Training Projects
- ☐ Other (The COG should add other project categories if authorized)

**Signature**

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.



Signature

**Transportation & Environmental  
Resources Division Director**

Title

**Bob Dickinson**

Typed/Printed Name

**08/12/2022**

Date

**For Use By SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION**

Date application was received: August 12, 2022

Does the application meet all of the required screening criteria:  X  Yes   No

Is the application administratively complete:  X  Yes   No



## Form 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

### 1. Authorized Project Representative.

The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.



Signature

**Bob Dickinson**

Typed/Printed Name

**Transportation & Environmental  
Resources Division Director**

Title

**08/12/2022**

Date

### 2. Authorized Financial Representative.

In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.



Signature

**Connie Grimm**

Typed/Printed Name

**Finance Analyst**

Title

**08-12-2022**

Date

**RESOLUTION  
OF THE  
TRANSPORTATION AND ENVIRONMENTAL RESOURCES DIVISION OF THE  
SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION  
AUTHORIZING SUBMISSION OF APPLICATION FOR FUNDING FOR THE  
FY 2022-2023 REGIONAL SOLID WASTE GRANTS PROGRAM;**

**AUTHORIZING THE TRANSPORTATION AND ENVIRONMENTAL RESOURCES DIVISION TO ACT ON BEHALF OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE TRANSPORTATION AND ENVIRONMENTAL RESOURCES DIVISION WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.**

**WHEREAS**, the issues concerning solid waste and its management are becoming increasingly more prevalent and taxing to those residents of southeast Texas, and,

**WHEREAS**, the Texas Commission on Environmental Quality is authorized by the Governor to make funding available to appropriate agencies for the purposes of coordinating and implementing solid waste management plan strategies, and,

**WHEREAS**, the South East Texas Regional Planning Commission is a designated agency to receive such funds for the purposes of developing and implementing such a plan:

**NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION THAT:**

- 1) The Executive Committee of the South East Texas Regional Planning Commission has reviewed this application and authorizes its submittal to the Texas Commission on Environmental Quality;
- 2) The Executive Committee of the South East Texas Regional Planning Commission finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan;
- 3) The South East Texas Regional Planning Commission will comply with the financial and program reporting requirements of the Texas Commission on Environmental Quality and the State of Texas; and
- 4) Grant funds will be used for the purposes for which they are provided;
- 5) The Executive Director of the South East Texas Regional Planning Commission be duly authorized to execute all documents pertaining to the application, and;
- 6) This resolution shall be in effect immediately upon its adoption.

**PASSED AND APPROVED by the Executive Committee of the South East Texas Regional Planning Commission in Beaumont, Texas, on this the fifteenth day of September 2021.**

  
(Signature)

MARY ADAMS, PRESIDENT, SETRPC

(Typed Name)

MAYOR-PRO TEM, CITY OF KOUNTZE

(Title)

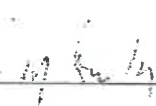
  
(Signature of Authorized Official)

SHANNA BURKE

(Typed or Printed Name)

EXECUTIVE DIRECTOR, SETRPC

(Title)

  
(Signature)

JOHN DURKAY, SECRETARY, SETRPC

(Typed Name)

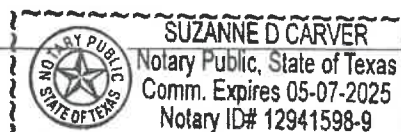
MAYOR, TAYLOR LANDING

(Title)

Notary:   
(Signature)

SUZANNE CARVER

(Typed or Printed Name)



05-07-2025  
(Commission Expires)

## Resolution

{Example}

**Resolution of (name of entity) authorizing the filing of a grant application with the (COG name) for a regional solid waste grants program grant; authorizing ( person and/or title) to act on behalf of (name of entity) in all matters related to the application; and pledging that if a grant is received (name of entity) will comply with the grant requirements of the (COG name), the Texas Commission On Environmental Quality and the State of Texas.**

**Whereas, the (COG name) is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and**

**Whereas, (Name of entity) in the State of Texas is qualified to apply for grant funds under the Request for Applications.**

**Now, therefore, be it resolved by (Name of entity) IN (Location of office) Texas;**

1. That (Name/title of individual) is authorized to request grant funding under the (COG name) Request for Applications of the Regional Solid Waste Grants Program and act on behalf of (Name of entity ) in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, (Name of entity) will comply with the grant requirements of the (COG name), Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

**Passed and approved** by (board or chief official as applicable) in (city), (state), on this the (number/day) day of (month), (year).

\_\_\_\_\_  
(Signature of Authorized Official)

\_\_\_\_\_  
(Notary Signature)

\_\_\_\_\_  
(Typed or Printed Name)

\_\_\_\_\_  
(Type or Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Commission Expires)

### Form 5: Explanation Regarding Private Industry Notification

Applicable to Applicants under the following grant categories:

1. Source Reduction and Recycling
2. Citizens' Collection Stations and "Small" Registered Transfer Stations
3. A demonstration project under the Educational and Training Projects category
4. Other *(If the COG receives authorization to fund additional types of projects, that authorization may include requirements for notification of private industry. When applicable, those additional project categories should be listed here.)*

#### Form 5a. List of Private Service Providers Notified

Private Service Providers Contacted	Name and Position	Telephone Number	Date Notified

**Form 5b. Summaries of Discussions with Private Industry**

**THE HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS  
HOSTED BY THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION HAVE  
RECEIVED NO OPPOSITION FROM ANY PRIVATE INDUSTRY.**

## **Form 6: Project Summary**

### **Form 6a. Project Description**

**THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION IS REQUESTING \$100,000 IN SOLID WASTE IMPLEMENTATION FUNDS TO HOLD HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS. THE GRANT FUNDS WILL BE USED TO DISPOSE OF HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRES. FUNDS WILL ALSO BE USED TO ADVERTISE FOR THE EVENTS.**

**THE EVENT WILL BE OPEN TO ALL RESIDENTS IN THE SOUTHEAST TEXAS REGION. THESE EVENTS OFFER SOUTHEAST TEXANS AN OPPORTUNITY TO DISPOSE OF HOUSEHOLD HAZARDOUS WASTE AT NO CHARGE.**

**THE SOUTHEAST TEXAS REGIONAL PLANNING COMMISSION (SETRPC), WITH THE APPROVAL OF THE SETRPC EXECUTIVE COMMITTEE AND THE SOLID WASTE ADVISORY COMMITTEE, HAS SECURED A SUBCONTRACTOR TO CONDUCT THE PROPOSED HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS.**

- a. CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. HAS BEEN SELECTED TO CONDUCT THE HOUSEHOLD HAZARDOUS ITEMS COLLECTED.**
- b. LIBERTY TIRE HAS BEEN SELECTED TO CONDUCT THE SCRAP TIRE COLLECTION PORTION OF THE EVENT. LIBERTY TIRE WILL RECYCLE OR DISPOSE OF ALL TIRES COLLECTED DURING THE EVENT.**

**THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION WILL COLLECT INFORMATION FROM EACH PERSON WHO DISPOSES OF ITEMS DURING THE COLLECTION EVENT. THE SETRPC WILL COLLECT INFORMATION REGARDING THE PARTICIPANT, INCLUDING WHERE THEY RESIDE, WHAT THAT ARE DISPOSING, AND HOW THEY HEARD ABOUT THE EVENT.**

**CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. WILL ALSO PROVIDE THE SETRPC WITH A COMPLETE LIST OF ALL ITEMS COLLECTED DURING THE EVENT. THE INFORMATION WILL INCLUDE THE COST TO RECYCLE OR DISPOSE OF THE HAZARDOUS WASTE. LIBERTY TIRE WILL PROVIDE THE SETRPC WITH AN EXACT NUMBER OF TIRES COLLECTED.**

**THE SETRPC WILL USE THE INFORMATION TO GENERATE A REPORT OF ALL ITEMS COLLECTED, THE NUMBER OF PARTICIPANTS, AND THE AREAS WHERE THE PARTICIPANTS RESIDE. THE INFORMATION IS ALSO USED IN CREATING AIR QUALITY AND SOLID WASTE REPORTS.**

### **Form 6b. Project Cost Evaluation**

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable costs savings, or reasonably justified costs of the project.

**THE HOUSEHOLD HAZARDOUS WASTE COLLECTION IS PROVIDED AT NO COST TO SOUTHEAST TEXAS RESIDENTS. THERE IS NO OTHER FREE HAZARDOUS WASTE DISPOSAL SERVICE AVAILABLE IN THE SOUTHEAST TEXAS REGION.**

**THE FREE HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION IS PROPOSING WILL GIVE RESIDENTS AN OPPORTUNITY TO DISPOSE OF ITEMS THAT COULD POSE HEALTH AND ENVIRONMENTAL RISKS IF DISPOSED OF IMPROPERLY.**

### **Form 6c. Level of Commitment of the Applicant**

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

**THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION WILL WORK IN COLLABORATION WITH THE SOLID WASTE ADVISORY COMMITTEE TO ENSURE THE SUCCESS OF THE HHW EVENTS. THE SETRPC AND THE SOLID WASTE ADVISORY COMMITTEE HAVE A PROVEN TRACK RECORD OF SUCCESS IN ITS EFFORTS TO MANAGE SOLID WASTE IN THE SOUTHEAST TEXAS REGION.**

List any previously demonstrated commitment to preferred solid waste management practice, such as: implementing other solid waste management projects; involvement in a local or sub-regional solid waste management plan or study; membership in an environmental activity.

**THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION, IN COORDINATION THE WITH SOLID WASTE ADVISORY COMMITTEE, HAS HOSTED SEVERAL HHW AND SCRAP TIRE COLLECTION EVENTS. THE SOLID WASTE IMPLEMENTATION FUNDS REQUESTED WILL BE USED TO CONTINUE THE EVENTS.**

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations, and present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

**THE SETRPC IS REQUESTING FUNDS TO HOLD ADDITIONAL HHW AND SCRAP TIRE COLLECTION EVENTS. FUNDS WILL BE USED TO PAY FOR THE DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRES. FUNDS WILL ALSO BE USED TO PROMOTE THE EVENTS.**



### **Form 6d. Scope of Work**

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- ❖ Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- ❖ Specific task statements with responsible entity identified.
- ❖ List of deliverables/products/activities under each task.
- ❖ Schedule of deliverables.

**1. THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION (SETRPC), WITH THE APPROVAL OF THE SETRPC EXECUTIVE COMMITTEE AND THE SOLID WASTE ADVISORY COMMITTEE, HAS SECURED A SUBCONTRACTOR TO CONDUCT THE PROPOSED HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS.**

**a. CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. HAS BEEN SELECTED TO CONDUCT THE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT AND RECYCLE OR DISPOSE OF ALL HAZARDOUS ITEMS COLLECTED.**

**b. LIBERTY TIRE HAS BEEN SELECTED TO CONDUCT THE SCRAP TIRE COLLECTION PORTION OF THE EVENT. LIBERTY TIRE WILL RECYCLE OR DISPOSE OF ALL TIRES COLLECTED DURING THE EVENT.**

**2. FOLLOWING THE EVENTS, THE SETRPC WILL DEVELOP AN EVENT SUMMARY REPORT WHICH WILL BE USED FOR SOLID WASTE REPORTING. THE INFORMATION WILL ALSO BE PRESENTED TO AREA AGENCIES AND ORGANIZATIONS THAT DEAL WITH AIR QUALITY OR SOLID WASTE. THE INFORMATION WILL ALSO BE DISTRIBUTED TO LOCAL MEDIA OUTLETS AND WILL BE AVAILABLE ON THE SETRPC WEBSITE.**

### Form 7. Grant Budget Summary

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category		Funding Amount
1.	Personnel/Salaries	\$ 0
2.	Fringe Benefits	\$ 0
3.	Travel	\$ 0
4.	Supplies	\$ 0
5.	Equipment	\$ 0
6.	Construction	\$ 0
7.	Contractual	\$ 95,000.00
8.	Other	\$ 5,000.00
9.	<b>Total Direct Charges</b> (sum of 1-8)	\$ 100,000.00
10.	Indirect Charges*	\$ 0
11.	<b>Total</b> (sum of 9 - 10)	\$ 100,00.00
12.	Fringe Benefit Rate:	0 %
13.	Indirect Cost Rate:	0 %
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied: N/A</p> <p>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has an indirect cost rate properly filed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</p>		
<p><b>Please complete any of the following detailed budget forms that are applicable.</b></p>		

### **Form 7a: Detailed Matching Funds/In-Kind Services**

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$0

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services: \$0 (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 100,000.00

### Form 7b: Detailed Personnel/Salaries Expenses

For each employee to be funded wholly or in part by this grant, complete one of the lines in the table below. Please refer to the definitions provided in the instructions in completing this sheet. If funds are awarded, changes to grant-funded positions must be approved in advance by the COG.

Position Title	Function	FTE	Status	Monthly Salary
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
<b>Total</b> <i>(Must equal Line 1 of the Overall Budget Summary)</i>		\$ 0		

### Form 7c: Detailed Travel Expenses

This budget form provides a more detailed breakdown of the total expenses for travel indicated on Line 3 of the Overall Budget Summary.

Please describe the types of routine in-region travel expenses expected and purpose for the travel.

<b>Routine In-Region Travel</b>	<b>Purpose of Travel</b>	<b>Estimated Cost</b>
		\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0

All out-of-state travel expenses and other non-routine travel, such as out-of-region travel to special training or events must be pre-approved by the COG. Complete the following information for all requested non-routine travel, including any out-of-state travel. If those details are not presently known, the COG will need to approve those travel costs before the travel occurs.

#### Non-Routine Travel Expenses

<b>Date(s)</b>	<b>Purpose &amp; Destination</b>	<b>Person(s)</b>	<b>Estimated Cost</b>
			\$ 0
			\$ 0
			\$ 0
<b>Total Travel Expenses</b> <i>(Must equal Line 3 of the Overall Budget Summary)</i>		\$ 0	

### Form 7d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ 0
Other supplies ( <i>explain below</i> ):	\$ 0
<b>TOTAL</b> ( <i>Must equal Line 4 of the Overall Budget Summary</i> )	\$ 0

Project Application  
Form 7d

### Form 7e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the COG. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the COG before the costs are incurred.

Equipment (\$5,000 or more per unit) ( <i>Show description, type, model, etc.</i> )	Unit Cost	No. of Units	Total Cost
	\$		\$ 0
	\$		\$ 0
	\$		\$ 0
	\$		\$ 0
<b>Total</b> ( <i>Must equal Line 5 of the Overall Budget Summary</i> )		\$ 0	

### Form 7f: Detailed Construction Expenses

All construction projects must be pre-approved by the COG. If the specific details of the construction costs are not known at this time, list the general details on this form. The specific details of the construction will then need to be provided to and approved by the COG before the costs are incurred. For any subcontracted activities, the request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions).

Types of Construction	Subcontracted Yes/No	Estimated Cost
		\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0
<b>Total</b> (Must equal Line 6 of the Overall Budget Summary)		\$ 0

### Form 7g: Detailed Contractual Expenses

All contractual expenses must be pre-approved by the COG. If the specific details of the contractual costs are not known at this time, list the general details on this form. The more specific details of the contractual costs will then need to be provided to and approved by the COG before the costs are incurred. The request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions). In addition, the subcontract scope of work must be approved by the COG before work begins.

Purpose	Contractor(s)	Contract Amount
To conduct one, one-day Household Hazardous Waste Collection events from 8:00 a.m. to 1:00 p.m. on a Saturday	Clean Harbors Environmental Services, Inc.	\$ 92,000.00
To conduct one, one-day Scrap Tire Collection events in conjunction with the HHW Collection events from 8:00 a.m. to 1:00 p.m. on a Saturday	Liberty Tire	\$ 3,000.00
		\$ 0
		\$ 0
<b>Total</b> (Must equal Line 7 of the Overall Budget Summary)		\$ 95,000.00

### Form 7h: Detailed Other Expenses

This budget form provides a more detailed breakdown of the total other expenses indicated on Line 8 of the Overall Budget Summary. *Please note that the final totals are at the bottom of the next page.*

#### Basic Other Expenses

Please identify the basic "Other" category expenses you expect to incur appropriate to the project.

Basic Other Expenses	Estimated Cost
Books and reference materials	\$ 0
Postage, telephone, FAX, utilities	\$ 0
Printing/reproduction	\$ 0
Advertising/public notices	\$ 5,000.00
Registration fees for training (if approved)	\$ 0
Repair and maintenance	\$ 0
Basic office furnishings	\$ 0
Space and equipment rentals	\$ 0
Signage	\$ 0



### Additional Other Expenses

The specific details of additional "Other" category expenses, not included on the list of basic Other expenses, must be pre-approved by the COG. If the specific details of the additional Other expenses are not known at this time, list the general details on this form. The more specific details will then need to be provided to and approved by the COG before the costs are incurred.

Additional Other Expenses	Unit Cost	No. of Units	Total Cost
Computer hardware not listed under the Equipment category (itemize each expense below including description, type, model, etc.):	\$		\$ 0
Computer software (itemize each expense below including description, type, model, etc.):	\$		\$ 0
Additional Other expenses (itemize each expense below including description, type, model, etc.):	\$		\$ 0
<b>Total Other Expenses</b> (Must equal Line 8 of the Overall Budget Summary)		\$ 0	

## **SOLID WASTE GRANT PROPOSAL**

### **Project Screening/Scoring Criteria**

#### *Minimum Required Project Screening Criteria*

If a proposed project meets all of the applicable screening criteria, it will be evaluated by the Solid Waste Advisory Committee, using the following selection criteria.

- (25 pts) 1) Proposal conforms to priorities of and promotes achievement of the State and regional Solid Waste Management plans.
- (25 pts) 2) Proposal has region wide scope and affects most citizens in the region.
  - a) Project with regional impact .....25 pts.
  - b) Project with sub-regional impact..... 15 pts.
  - c) Project with local impact .....5 pts.
- (10 pts) 3) Proposal facilitates public-private cooperation.
  - a) Proposal includes private/public partnership ..... 10 pts.
  - b) Proposal does not include private/public partnership  
nor does it provide unfair competitive edge .....5 pts.
  - c) Proposal adversely affects private sector .....0 pts.
- (10 pts) 4) Proposal outlines tasks (responsibilities) and costs (resources).
- (10 pts) 5) Proposal clearly delineates project's goals.
- (10 pts) 6) Proposal includes matching funds (cash/in-kind).
  - a) Proposal includes twenty percent (20%) or more in  
matching funds of the total amount requested ..... 10 pts.
  - b) Proposal includes ten percent (10%) in matching funds  
of the total amount requested .....5 pts.
- (10 pts) 7) Proposal outlines cost effectiveness of project.

Grant Applicant: South East Texas Regional Planning Commission

Project: Household Hazardous Waste and Scrap Tire Collection

Funding Requested \$ 100,000.00

Score:

Criteria	1.	_____
	2.	_____
	3.	_____
	4.	_____
	5.	_____
	6.	_____
	7.	_____

Total Score: \_\_\_\_\_

Recommended Award: \$\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Applicant: South East Texas Regional Planning Commission

# HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE EVENT



Buna High School  
Buna, Texas  
April 30, 2022



## PARTICIPANTS PER COUNTY

JEFFERSON COUNTY	80
Beaumont	46
Bevil Oaks	2
Cheeks	1
China	2
Fanette	2
Groves	4
Hamshire	1
Labelle	1
Nederland	10
Port Arthur	3
Port Neches	7
Taylor's Landing	1
<b>LIBERTY COUNTY</b>	<b>0</b>
Rayburn	0
<b>CHAMBERS COUNTY</b>	<b>1</b>
Winnie	1

HARDIN COUNTY	128
Kountze	18
Lumberton	51
Pinewood	0
Silsbee	53
Sour Lake	5
Village Mills	0
Wildwood	1
<b>ORANGE COUNTY</b>	<b>106</b>
Bridge City	11
Mauriceville	15
Orange	35
Orangefield	5
Vidor	38
West Orange	2

TYLER COUNTY	15
Colmesneil	0
Fred	1
Ivanhoe	1
Spurger	2
Warren	3
Woodville	8
<b>JASPER COUNTY</b>	<b>153</b>
Buna	97
Evadale	15
Jasper	10
Kirbyville	31
<b>HARRIS COUNTY</b>	<b>1</b>
Baytown	1
<b>NEWTON COUNTY</b>	<b>5</b>
Call	1
Dewyville	1
Newton	3

## ITEMS COLLECTED

TIRES COLLECTED	
Passenger Tires	3,355
Truck Tires	0
Other Tires	0
<b>TOTAL TIRES COLLECTED</b>	<b>3,355</b>

ITEMS COLLECTED	
Used Oil (Gallons)	6,175
Trash (Cubic Yards)	120
Oxygen Cylinders	2
Propane Cylinders	152
Compressed Gas Cylinders	11
Freon Cylinders	12
Acetylene Cylinders	3
Carbon Dioxide Cylinders	7
Fire Extinguishers	38
Fluorescent Bulbs (boxes)	3

HAZARDOUS ITEMS	LBS.
Latex/Oil Based Paints	70,123
Lead Acid Batteries	5,604
Alkaline Batteries	656
Lithium Batteries	146
Nicad Batteries	225
Aerosol	3,000
Corrosive Liquids/Solids	710
Flammable Liquids/Solids/Paint Thinner/Gasoline	2,000
Mercury	0
Oxidizers/Pool Chemicals	134
Road Flares	0
Sharps	0
Toxic Liquids/Solids	6,707
<b>TOTAL LBS.</b>	<b>89,305</b>

## EXPENSES

EXPENSES	AMOUNT
Hazardous Waste Disposal	\$121,693.27
Tire Collection	\$14,924.21
Advertising and Supplies	\$15,817.64
<b>TOTAL</b>	<b>\$152,435.12</b>

# HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENT

## 2018 THROUGH 2022

### SATURDAY, MAY 5, 2018 - FORD PARK PAVILLION

Participants		Tires Collected	Materials Collected		Expenses	
Jefferson	395	3,045	Paint	127,380 lbs	Hazardous Waste	\$108,519.88
Hardin	113		Assorted Batteries	4,090	Tire Collection	\$15,546.40
Orange	133		Used Oil	1,540 gal	Advertising & Supplies	\$16,045.86
Jasper	6				<b>TOTAL</b>	<b>\$140,112.14</b>
Other	18					
<b>TOTAL</b>	<b>665</b>					

### SATURDAY, APRIL 27, 2019 - SILSBEE HIGH SCHOOL

Participants		Tires Collected	Materials Collected		Expenses	
Jefferson	122	4,270	Paint	107,200 lbs	Hazardous Waste	\$154,067.75
Hardin	291		Assorted Batteries	3,570	Tire Collection	\$20,605.20
Orange	84		Used Oil	1,540 gal	Advertising & Supplies	\$12,324.76
Jasper	36				<b>TOTAL</b>	<b>\$186,997.71</b>
Other	17					
<b>TOTAL</b>	<b>550</b>					

### SATURDAY, OCTOBER 24, 2020 - BRIDGE CITY INTERMEDIATE SCHOOL

Participants		Tires Collected	Materials Collected		Expenses	
Jefferson	196	2,110	Paint	95,890 lbs	Hazardous Waste	\$127,081.36
Hardin	32		Assorted Batteries	5,130	Tire Collection	\$17,066.26
Orange	466		Used Oil	1,650 gal	Advertising & Supplies	\$15,619.25
Jasper	14				<b>TOTAL</b>	<b>\$159,766.87</b>
Other	6					
<b>TOTAL</b>	<b>714</b>					

### SATURDAY, MAY 15, 2021 - ROBERT A. BOB BOWERS CIVIC CENTER

Participants		Tires Collected	Materials Collected		Expenses	
Jefferson	464	2,928	Paint	121,500 lbs	Hazardous Waste	\$129,745.49
Hardin	49		Assorted Batteries	4,790	Tire Collection	\$21,077.93
Orange	131		Used Oil	1,100 gal	Advertising & Supplies	\$12,129.00
Jasper	6				<b>TOTAL</b>	<b>\$162,952.42</b>
Other	7					
<b>TOTAL</b>	<b>657</b>					

### SATURDAY, APRIL 30, 2022 - BUNA HIGH SCHOOL

Participants		Tires Collected	Materials Collected		Expenses	
Jefferson	80	3,355	Paint	70,123 lbs	Hazardous Waste	\$121,693.27
Hardin	128		Assorted Batteries	6,631	Tire Collection	\$14,924.21
Orange	106		Used Oil	6,175 gal	Advertising & Supplies	\$15,817.64
Jasper	153				<b>TOTAL</b>	<b>\$152,435.12</b>
Other	22					
<b>TOTAL</b>	<b>489</b>					

