

Solid Waste Advisory Committee Meeting

Wednesday, November 8, 2023

10:00 a.m.

Transportation Conference Room

2210 Eastex Freeway

Beaumont, Tx 77703

QUORUM REQUIRED

AGENDA

- I. Welcome and Introductions**
- II. Review, Discussion and Scoring of the FY 2024 Solid Waste Grant Program Call for Implementation Project**
-Bob Dickinson, Director, Transportation & Environmental Resources
- III. Review and Discussion of Dealing with Scrap Tire Disposal**
-Bob Dickinson, Director, Transportation & Environmental Resources
- IV. Other Business**
- v. Adjournment**



South East Texas Regional Planning Commission Municipal Solid Waste Grant Funding for FY 24

- Request for Proposals were emailed on Wednesday, October 4, 2023.
- Proposals were due to the South East Texas Regional Planning Commission by 3:00 p.m. on Friday, November 3, 2023.
- The Solid Waste Advisory Committee will meet at 10:00 a.m., Wednesday, October 8, 2023, to review and score the proposals.



October 4, 2023

TO: SOLID WASTE ADVISORY COMMITTEE

FROM: BOB DICKINSON, DIRECTOR, TRANSPORTATION AND ENVIRONMENTAL RESOURCES

SUBJECT: REQUEST FOR PROPOSAL – FY 2024 SOLID WASTE IMPLEMENTATION PLAN

In accordance with the Texas Commission on Environmental Quality (TCEQ) rules, the South East Texas Regional Planning Commission (SETRPC) Solid Waste Advisory Committee is calling for candidate projects in the Jefferson, Orange, and Hardin County Area.

County government entities, local government entities, municipalities and public schools are encouraged to submit eligible projects under the categories outlined in the attached Request for Proposal (RFP). If you would like to submit a project for consideration, please contact Bob Dickinson, Director, Transportation & Environmental Resources at 409 899-8444 x7520 or bdickinson@setrpc.org for a grant application package.

Funds may be used for the implementation of recommendations, action plans, and priority projects identified in the Regional Solid Waste Management Plan. Projects funded are subject to pre-approval by the TCEQ.

Entities submitting proposals are ***strongly*** urged to have a representative present when the Solid Waste Advisory Committee meets at 10:00 a.m., Wednesday, November 8, 2023 at SETRPC at the offices of the South East Texas Regional Planning Commission, located at 2210 Eastex Freeway. Total funding available for FY 2024 will be **\$100,000.00**.

Proposals are due Friday, November 3, 2023, by 3:00 p.m.

If you have any questions concerning the RFP, please contact Bob Dickinson, Director, Transportation and Environmental Resources at (409) 899-8444 x7520.

NOTE: In accordance with Section 361.014(b) of the Texas Health and Safety Code, a project or service funded under this program must promote cooperation between public and private entities and may not be otherwise readily available or create a competitive advantage over private industry that provides recycling or solid waste services.

President – Terri Gauthier, Bridge City | 1st VP – Michael Sinegal, Jefferson County | 2nd VP – Wayne McDaniel, Hardin County
3rd VP – Johnny Trahan, Orange County | 4th VP – Mark Allen, Jasper County | 5th VP – Glenn Johnson, Port Neches
Treasurer – Kimberly Cline, Lumberton | Secretary – Amanda Gates, Kirbyville

Executive Director – Shanna Burke
2210 Eastex Freeway Beaumont, Texas 77703-4929
(409) 899-8444 | (409) 347-0138 fax
setrpc@setrpc.org | <http://www.setrpc.org>

Proposed Solid Waste Implementation Budget

Implementation Funds Available For FY 2024 Projects

Implementation Budget: \$100,000.00

Funding Requested For FY 2024 Projects:

-Household Hazardous Waste.....\$100,000.00

FY 2024 Municipal Solid Waste Grants Funding Application General Information

Name of Applicant: South East Texas Regional Planning Commission

Project: Household Hazardous Waste and Scrap Tire Collection

Total Amount of Grant Funding Requested: \$100,000.00

Project Summary

The SETRPC is requesting funds to hold one Household Hazardous Waste and Scrap Tire Collection events.

There is no other type of collection service in the region at this time. This free event would provide southeast Texans with an opportunity to dispose of items that could pose health and environmental risks if disposed of improperly.

**SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION
FY 2024 Regional Solid Waste Grants Program**

Form 1. Application Information and Signature Page

**South East Texas Regional
Planning Commission**

Applicant:

2210 Eastex Freeway

Beaumont, TX 77703

Address

Bob Dickinson

Contact Person

\$100,000.00

Funding Amount Proposed:

409-899-8444 x7520

Phone

409-729-6511

Fax

11/01/2023

Date Submitted:

Project Category

- Local Enforcement
- Litter and Illegal Dumping Cleanup and Community Collection Events
- Source Reduction and Recycling
- Local Solid Waste Management Plans
- Citizens' Collection Stations and "Small" Registered Transfer Stations
- Household Hazardous Waste (HHW) Management
- Technical Studies
- Educational and Training Projects
- Other (The COG should add other project categories if authorized)

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.



Signature

**Transportation & Environmental
Resources Division Director**

Title

Bob Dickinson

Typed/Printed Name

11/01/2023

Date

For Use By SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION

Date application was received: October 13, 2023

Does the application meet all of the required screening criteria: X Yes No

Is the application administratively complete: X Yes No

Form 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

1. Authorized Project Representative.

The following person is authorized to receive directions, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.



Signature

Bob Dickinson

Typed/Printed Name

Transportation & Environmental Resources Division Director

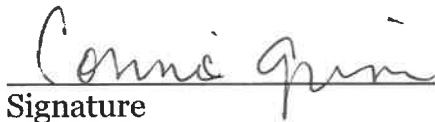
Title

11/01/2023

Date

2. Authorized Financial Representative.

In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.



Signature

Connie Grimm

Typed/Printed Name

Finance Analyst

Title

10-13-2023

Date

Resolution

TRANSPORTATION AND ENVIRONMENTAL RESOURCES DIVISION OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION AUTHORIZING SUBMISSION OF APPLICATION FOR FUNDING FOR THE FY 2024-2025 REGIONAL SOLID WASTE GRANTS PROGRAM;

AUTHORIZING THE TRANSPORTATION AND ENVIRONMENTAL RESOURCES DIVISION TO ACT ON BEHALF OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE TRANSPORTATION AND ENVIRONMENTAL RESOURCES DIVISION WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.

WHEREAS, the issues concerning solid waste and its management are becoming increasingly more prevalent and taxing to those residents of southeast Texas, and,

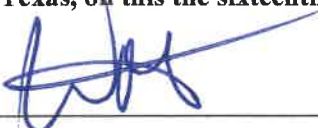
WHEREAS, the Texas Commission on Environmental Quality is authorized by the Governor to make funding available to appropriate agencies for the purposes of coordinating and implementing solid waste management plan strategies, and,

WHEREAS, the South East Texas Regional Planning Commission is a designated agency to receive such funds for the purposes of developing and implementing such a plan:

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION THAT:

- 1) The Executive Committee of the South East Texas Regional Planning Commission has reviewed this application and authorizes its submittal to the Texas Commission on Environmental Quality;
- 2) The Executive Committee of the South East Texas Regional Planning Commission finds that all activities and related expenses included in this application will serve to implement the goals, objectives, and recommendations of the regional solid waste management plan and the state solid waste management plan;
- 3) The South East Texas Regional Planning Commission will comply with the financial and program reporting requirements of the Texas Commission on Environmental Quality and the State of Texas; and
- 4) Grant funds will be used for the purposes for which they are provided;
- 5) The Executive Director of the South East Texas Regional Planning Commission be duly authorized to execute all documents pertaining to the application, and;
- 6) This resolution shall be in effect immediately upon its adoption.

PASSED AND APPROVED by the Executive Committee of the South East Texas Regional Planning Commission in Beaumont, Texas, on this the sixteenth day of August 2023.



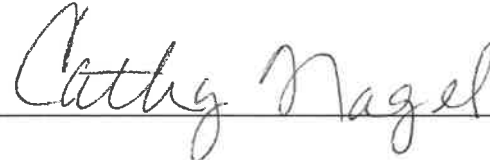
(Signature)

WAYNE MCDANIEL, 1ST VICE-PRESIDENT, SETRPC

(Typed Name)

JUDGE, HARDIN COUNTY

(Title)



(Signature)

CATHY NAGEL, SECRETARY, SETRPC

(Typed Name)

MAYOR, CITY OF PINE FOREST

(Title)



(Signature of Authorized Official)

SHANNA BURKE

(Typed or Printed Name)

EXECUTIVE DIRECTOR, SETRPC

(Title)



Notary: _____
(Signature)

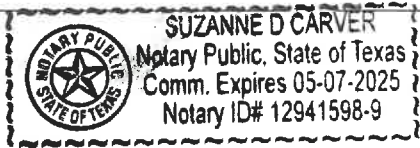
SUZANNE CARVER

(Typed or Printed Name)

(Typed or Printed Name)

05-07-2025

(Commission Expires)



Form 5: Explanation Regarding Private Industry Notification

Applicable to Applicants under the following grant categories:

1. Source Reduction and Recycling
2. Citizens' Collection Stations and "Small" Registered Transfer Stations
3. A demonstration project under the Educational and Training Projects category
4. Other (*If the COG receives authorization to fund additional types of projects, that authorization may include requirements for notification of private industry. When applicable, those additional project categories should be listed here.*)

Form 5a. List of Private Service Providers Notified

Private Service Providers Contacted	Name and Position	Telephone Number	Date Notified

Form 5b. Summaries of Discussions with Private Industry

THE HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS HOSTED BY THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION HAVE RECEIVED NO OPPOSITION FROM ANY PRIVATE INDUSTRY.

Form 6: Project Summary

Form 6a. Project Description

THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION IS REQUESTING \$100,000 IN SOLID WASTE IMPLEMENTATION FUNDS TO HOLD HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS. THE GRANT FUNDS WILL BE USED TO DISPOSE OF HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRES. FUNDS WILL ALSO BE USED TO ADVERTISE FOR THE EVENT.

THE EVENT WILL BE OPEN TO ALL RESIDENTS IN THE SOUTHEAST TEXAS REGION. THESE EVENTS OFFER SOUTHEAST TEXANS AN OPPORTUNITY TO DISPOSE OF HOUSEHOLD HAZARDOUS WASTE AT NO CHARGE.

THE SOUTHEAST TEXAS REGIONAL PLANNING COMMISSION (SETRPC), WITH THE APPROVAL OF THE SETRPC EXECUTIVE COMMITTEE AND THE SOLID WASTE ADVISORY COMMITTEE, HAS SECURED A SUBCONTRACTOR TO CONDUCT THE PROPOSED HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS.

- a. CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. HAS BEEN SELECTED TO CONDUCT THE HOUSEHOLD HAZARDOUS ITEMS COLLECTED.**
- b. LIBERTY TIRE HAS BEEN SELECTED TO CONDUCT THE SCRAP TIRE COLLECTION PORTION OF THE EVENT. LIBERTY TIRE WILL RECYCLE OR DISPOSE OF ALL TIRES COLLECTED DURING THE EVENT.**

THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION WILL COLLECT INFORMATION FROM EACH PERSON WHO DISPOSES OF ITEMS DURING THE COLLECTION EVENT. THE SETRPC WILL COLLECT INFORMATION REGARDING THE PARTICIPANT, INCLUDING WHERE THEY RESIDE, WHAT THAT ARE DISPOSING, AND HOW THEY HEARD ABOUT THE EVENT.

CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. WILL ALSO PROVIDE THE SETRPC WITH A COMPLETE LIST OF ALL ITEMS COLLECTED DURING THE EVENT. THE INFORMATION WILL INCLUDE THE COST TO RECYCLE OR DISPOSE OF THE HAZARDOUS WASTE. LIBERTY TIRE WILL PROVIDE THE SETRPC WITH AN EXACT NUMBER OF TIRES COLLECTED.

THE SETRPC WILL USE THE INFORMATION TO GENERATE A REPORT OF ALL ITEMS COLLECTED, THE NUMBER OF PARTICIPANTS, AND THE AREAS WHERE THE PARTICIPANTS RESIDE. THE INFORMATION IS ALSO USED IN CREATING AIR QUALITY AND SOLID WASTE REPORTS.

Form 6b. Project Cost Evaluation

Provide an evaluation of the costs associated with the proposed project. Explain how the total related costs of the proposed project were adequately considered; compare project costs to established averages or to normal costs for similar projects. Present the costs in unit terms, such as cost per ton, cost per customer, or cost per capita, as applicable. Describe any measurable cost savings, or reasonably justified costs of the project.

THE HOUSEHOLD HAZARDOUS WASTE COLLECTION IS PROVIDED AT NO COST TO SOUTHEAST TEXAS RESIDENTS. THERE IS NO OTHER FREE HAZARDOUS WASTE DISPOSAL SERVICE AVAILABLE IN THE SOUTHEAST TEXAS REGION.

THE FREE HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION IS PROPOSING WILL GIVE RESIDENTS AN OPPORTUNITY TO DISPOSE OF ITEMS THAT COULD POSE HEALTH AND ENVIRONMENTAL RISKS IF DISPOSED OF IMPROPERLY.

Form 6c. Level of Commitment of the Applicant

Provide information related to the Applicant's level of commitment to preferred solid waste management practices. If the proposed project is an ongoing service, demonstrate the ability to sustain the program beyond the term of the grant. Explain the extent to which the appropriate governing bodies support the proposed project.

THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION WILL WORK IN COLLABORATION WITH THE SOLID WASTE ADVISORY COMMITTEE TO ENSURE THE SUCCESS OF THE HHW EVENTS. THE SETRPC AND THE SOLID WASTE ADVISORY COMMITTEE HAVE A PROVEN TRACK RECORD OF SUCCESS IN ITS EFFORTS TO MANAGE SOLID WASTE IN THE SOUTHEAST TEXAS REGION.

List any previously demonstrated commitment to preferred solid waste management practice, such as: implementing other solid waste management projects; involvement in a local or sub-regional solid waste management plan or study; membership in an environmental activity.

THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION, IN COORDINATION THE WITH SOLID WASTE ADVISORY COMMITTEE, HAS HOSTED SEVERAL HHW AND SCRAP TIRE COLLECTION EVENTS. THE SOLID WASTE IMPLEMENTATION FUNDS REQUESTED WILL BE USED TO CONTINUE THE EVENTS.

If the proposed project has received previous grant funding under this program, explain to what extent the proposal involves expansion of current services or operations, and present quantifiable documentation of the success of the project in order to warrant further funding. Demonstrate a good record of past grant contractual performance.

THE SETRPC IS REQUESTING FUNDS TO HOLD ADDITIONAL HHW AND SCRAP TIRE COLLECTION EVENTS. FUNDS WILL BE USED TO PAY FOR THE DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRES. FUNDS WILL ALSO BE USED TO PROMOTE THE EVENTS.

Form 6d. Scope of Work

Provide a work program with a schedule of deliverables for the proposed project or program. The work program with the schedule of deliverables will be considered the Scope of Work to be performed under the contract agreement, if funded. Once the details of the work program have been negotiated with the Applicant and approved by the COG, the work program will be entered into the grant contract.

As concisely as possible, for each task of the proposed project, describe the major steps or activities involved, identify the responsible entities and establish a specific timeframe to accomplish each task. The scope of work for the project or program must include:

- ❖ Detailed purpose and goal of the project (should be consistent with implementing the goals, objectives, and recommendations from the regional solid waste management plan, as stated in the project description on Form 6a).
- ❖ Specific task statements with responsible entity identified.
- ❖ List of deliverables/products/activities under each task.
- ❖ Schedule of deliverables.

- 1. THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION (SETRPC), WITH THE APPROVAL OF THE SETRPC EXECUTIVE COMMITTEE AND THE SOLID WASTE ADVISORY COMMITTEE, HAS SECURED A SUBCONTRACTOR TO CONDUCT THE PROPOSED HOUSEHOLD HAZARDOUS WASTE AND SCRAP TIRE COLLECTION EVENTS.**
 - a. CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. HAS BEEN SELECTED TO CONDUCT THE HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT AND RECYCLE OR DISPOSE OF ALL HAZARDOUS ITEMS COLLECTED.**
 - b. LIBERTY TIRE HAS BEEN SELECTED TO CONDUCT THE SCRAP TIRE COLLECTION PORTION OF THE EVENT. LIBERTY TIRE WILL RECYCLE OR DISPOSE OF ALL TIRES COLLECTED DURING THE EVENT.**
- 2. FOLLOWING THE EVENTS, THE SETRPC WILL DEVELOP AN EVENT SUMMARY REPORT WHICH WILL BE USED FOR SOLID WASTE REPORTING. THE INFORMATION WILL ALSO BE PRESENTED TO AREA AGENCIES AND ORGANIZATIONS THAT DEAL WITH AIR QUALITY OR SOLID WASTE. THE INFORMATION WILL ALSO BE DISTRIBUTED TO LOCAL MEDIA OUTLETS AND WILL BE AVAILABLE ON THE SETRPC WEBSITE.**

Form 7. Grant Budget Summary

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category		Funding Amount
1.	Personnel/Salaries	\$ 0
2.	Fringe Benefits	\$ 0
3.	Travel	\$ 0
4.	Supplies	\$ 0
5.	Equipment	\$ 0
6.	Construction	\$ 0
7.	Contractual	\$ 95,000.00
8.	Other	\$ 5,000.00
9.	Total Direct Charges <i>(sum of 1-8)</i>	\$ 100,000.00
10.	Indirect Charges*	\$ 0
11.	Total <i>(sum of 9 - 10)</i>	\$ 100,00.00
12.	Fringe Benefit Rate:	0 %
13.	Indirect Cost Rate:	0 %
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied: N/A</p> <p>*In accordance with the UGMS, indirect charges may be authorized if the Applicant has an indirect cost rate properly filed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.</p>		
<p>Please complete any of the following detailed budget forms that are applicable.</p>		

Form 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$0

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services: \$0 (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 100,000.00

Form 7b: Detailed Personnel/Salaries Expenses

For each employee to be funded wholly or in part by this grant, complete one of the lines in the table below. Please refer to the definitions provided in the instructions in completing this sheet. If funds are awarded, changes to grant-funded positions must be approved in advance by the COG.

Position Title	Function	FTE	Status	Monthly Salary
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
				\$ 0
Total <i>(Must equal Line 1 of the Overall Budget Summary)</i>		\$ 0		

Form 7c: Detailed Travel Expenses

This budget form provides a more detailed breakdown of the total expenses for travel indicated on Line 3 of the Overall Budget Summary.

Please describe the types of routine in-region travel expenses expected and purpose for the travel.

Routine In-Region Travel	Purpose of Travel	Estimated Cost
		\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0

All out-of-state travel expenses and other non-routine travel, such as out-of-region travel to special training or events must be pre-approved by the COG. Complete the following information for all requested non-routine travel, including any out-of-state travel. If those details are not presently known, the COG will need to approve those travel costs before the travel occurs.

Non-Routine Travel Expenses

Date(s)	Purpose & Destination	Person(s)	Estimated Cost
			\$ 0
			\$ 0
			\$ 0
Total Travel Expenses <i>(Must equal Line 3 of the Overall Budget Summary)</i>		\$ 0	

Form 7d: Detailed Supply Expenses

This budget form provides a more detailed breakdown of the total expenses for supplies indicated on Line 4 of the Overall Budget Summary.

Please list the general types of supplies you expect to purchase with grant funding.

General Types of Supplies	Estimated Cost
General office/desk supplies	\$ 0
Other supplies (<i>explain below</i>):	\$ 0
TOTAL (<i>Must equal Line 4 of the Overall Budget Summary</i>)	\$ 0

Project Application
Form 7d

Form 7e: Detailed Equipment Expenses

All equipment purchases must be pre-approved by the COG. If the specific details of an equipment purchase are known, show that equipment on the list below. If the specific details of the equipment costs are not known at this time, list the general details on this form. The specific details of the equipment will then need to be provided to and approved by the COG before the costs are incurred.

Equipment (\$5,000 or more per unit) (<i>Show description, type, model, etc.</i>)	Unit Cost	No. of Units	Total Cost
	\$		\$ 0
	\$		\$ 0
	\$		\$ 0
	\$		\$ 0
Total (<i>Must equal Line 5 of the Overall Budget Summary</i>)			\$ 0

Form 7f: Detailed Construction Expenses

All construction projects must be pre-approved by the COG. If the specific details of the construction costs are not known at this time, list the general details on this form. The specific details of the construction will then need to be provided to and approved by the COG before the costs are incurred. For any subcontracted activities, the request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions).

Types of Construction	Subcontracted Yes/No	Estimated Cost
		\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0
Total <i>(Must equal Line 6 of the Overall Budget Summary)</i>		\$ 0

Form 7g: Detailed Contractual Expenses

All contractual expenses must be pre-approved by the COG. If the specific details of the contractual costs are not known at this time, list the general details on this form. The more specific details of the contractual costs will then need to be provided to and approved by the COG before the costs are incurred. The request for approval will need to include evidence that the contract price is reasonable and necessary (see instructions). In addition, the subcontract scope of work must be approved by the COG before work begins.

Purpose	Contractor(s)	Contract Amount
To conduct one, one-day Household Hazardous Waste Collection events from 8:00 a.m. to 1:00 p.m. on a Saturday	Clean Harbors Environmental Services, Inc.	\$ 92,000.00
To conduct one, one-day Scrap Tire Collection events in conjunction with the HHW Collection events from 8:00 a.m. to 1:00 p.m. on a Saturday	Liberty Tire	\$ 3,000.00
		\$ 0
		\$ 0
Total <i>(Must equal Line 7 of the Overall Budget Summary)</i>		\$ 95,000.00

Form 7h: Detailed Other Expenses

This budget form provides a more detailed breakdown of the total other expenses indicated on Line 8 of the Overall Budget Summary. *Please note that the final totals are at the bottom of the next page.*

Basic Other Expenses

Please identify the basic "Other" category expenses you expect to incur appropriate to the project.

Basic Other Expenses	Estimated Cost
Books and reference materials	\$ 0
Postage, telephone, FAX, utilities	\$ 0
Printing/reproduction	\$ 0
Advertising/public notices	\$ 5,000.00
Registration fees for training (if approved)	\$ 0
Repair and maintenance	\$ 0
Basic office furnishings	\$ 0
Space and equipment rentals	\$ 0
Signage	\$ 0

Additional Other Expenses

The specific details of additional "Other" category expenses, not included on the list of basic Other expenses, must be pre-approved by the COG. If the specific details of the additional Other expenses are not known at this time, list the general details on this form. The more specific details will then need to be provided to and approved by the COG before the costs are incurred.

Additional Other Expenses	Unit Cost	No. of Units	Total Cost
Computer hardware not listed under the Equipment category (itemize each expense below including description, type, model, etc.):	\$		\$ 0
Computer software (itemize each expense below including description, type, model, etc.):	\$		\$ 0
Additional Other expenses (itemize each expense below including description, type, model, etc.):	\$		\$ 0
Total Other Expenses (Must equal Line 8 of the Overall Budget Summary)			\$ 0

SOLID WASTE GRANT PROPOSAL

Project Screening/Scoring Criteria

Minimum Required Project Screening Criteria

If a proposed project meets all of the applicable screening criteria, it will be evaluated by the Solid Waste Advisory Committee, using the following selection criteria.

- (25 pts) 1) Proposal conforms to priorities of and promotes achievement of the State and regional Solid Waste Management plans.

- (25 pts) 2) Proposal has region wide scope and affects most citizens in the region.
 - a) Project with regional impact25 pts.
 - b) Project with sub-regional impact 15 pts.
 - c) Project with local impact 5 pts.

- (10 pts) 3) Proposal facilitates public-private cooperation.
 - a) Proposal includes private/public partnership 10 pts.
 - b) Proposal does not include private/public partnership
nor does it provide unfair competitive edge 5 pts.
 - c) Proposal adversely affects private sector 0 pts.

- (10 pts) 4) Proposal outlines tasks (responsibilities) and costs (resources).

- (10 pts) 5) Proposal clearly delineates project's goals.

- (10 pts) 6) Proposal includes matching funds (cash/in-kind).
 - a) Proposal includes twenty percent (20%) or more in
matching funds of the total amount requested 10 pts.
 - b) Proposal includes ten percent (10%) in matching funds
of the total amount requested 5 pts.

- (10 pts) 7) Proposal outlines cost effectiveness of project.

Grant Applicant: South East Texas Regional Planning Commission

Project: Household Hazardous Waste and Scrap Tire Collection

Funding Requested \$ 100,000.00

Score:

Criteria	1.	_____
	2.	_____
	3.	_____
	4.	_____
	5.	_____
	6.	_____
	7.	_____

Total Score: _____

Recommended Award: \$_____

Signature: _____

Date: _____

Grant Applicant: South East Texas Regional Planning Commission