

**SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING MINUTES
2210 EASTEX FREEWAY, BEAUMONT, TX 77703
MAYOR HOMER E. NAGEL ROOM
SEPTEMBER 17, 2025, 12:00 PM**

The South East Texas Regional Planning Commission (SETRPC) Executive Committee met on Wednesday, September 17, 2025. SETRPC President Commissioner Johnny Trahan, Orange County, called the meeting to order at 12:02 pm. A roll call of Executive Committee members to establish a quorum was conducted by Ms. Suzanne Carver, Executive Assistant, SETRPC. Councilmember Amanda Gates, City of Kirbyville, gave the Invocation followed by the Pledge of Allegiance, led by Judge Mark Allen, Jasper County.

EXECUTIVE COMMITTEE REPRESENTATIVES PRESENT

Commissioner Ernie Koch, Hardin County
County Judge Mark Allen, Jasper County
Commissioner Cary Erickson, Jefferson County
Mr. Fred Jackson, County Assistant (Representative for Judge Jeff Branick), Jefferson County
Commissioner Johnny Trahan, Orange County
Councilmember Jim Wright, City of Bevil Oaks
Councilmember Aaron Roccaforte, City of Bridge City
Mayor Clark McLane, City of Jasper
Councilmember Amanda Gates, City of Kirbyville
Councilmember Johnnie Mae Daigle, City of Kountze
Mayor Jeff Darby, City of Nederland
Mayor Danny Reneau, City of Silsbee
Mayor Randy Branch, City of West Orange
Councilmember Jay Odom, City of West Orange
Mr. Joe Evans, Board Trustee, Beaumont ISD
Ms. Laura Moore, Director, Jasper Hospital District
Mr. Joshua Allen, Sr., President, Jefferson County Drainage District #6 (DD6)
Ms. Risa King, Information Specialist, Lower Neches Valley Authority (LNVA)

EXECUTIVE COMMITTEE REPRESENTATIVES NOT PRESENT

County Judge Wayne McDaniel, Hardin County
Commissioner L.W. Cooper, Jr., Hardin County
Commissioner Chris Kirkendall, Hardin County
Commissioner Amanda Young, Hardin County
Commissioner Kevin Holloway, Jasper County
Commissioner Dennis Marks, Jasper County
Commissioner Seth Martindale, Jasper County
Commissioner Willie Stark, Jasper County
County Judge Jeff Branick, Jefferson County
Commissioner Everette “Bo” Alfred, Jefferson County
Commissioner Michael Shane Sinegal, Jefferson County
Commissioner Brandon Willis, Jefferson County
County Judge John Gothia, Orange County
Commissioner Kirk Roccaforte, Orange County
Commissioner Chris Sowell, Orange County
Commissioner Robert Viator, Orange County
Mayor Roy West, City of Beaumont
Councilmember Chris Durio, City of Beaumont
Mayor Cheri Mitchell, City of Bevil Oaks
Mayor David Rutledge, City of Bridge City
Mayor Matt Lopez, City of China
Councilmember (Vacant), City of China
Mayor Chris Borne, City of Groves
Councilmember (Vacant), City of Groves
Councilmember Angel McCroskey, City of Jasper
Mayor Frank George, City of Kirbyville
Mayor Fred Williams, City of Kountze
Mayor Don Surratt, City of Lumberton
Mr. Randy Hicks, (Representative for Mayor Don Surratt), Lumberton IDC Board Director
Councilmember (Vacant), City of Lumberton
Mayor Kerry Abney, City of Nome
Councilmember (Vacant), City of Nome
Mayor Larry Spears, Jr., City of Orange
Councilmember Brad Childs, City of Orange

EXECUTIVE COMMITTEE REPRESENTATIVES NOT PRESENT, Continued

Councilmember James McCullar, City of Pine Forest
Councilmember Deanna Smith, City of Pine Forest
Mayor Sarah McClendon, City of Pinehurst
Councilmember Michael Shahan, City of Pinehurst
Mayor Charlotte Moses, City of Port Arthur
Councilmember (Vacant), City of Port Arthur
Mayor Glenn Johnson, City of Port Neches
Councilmember Robert Arnold, City of Port Neches
Mayor Tony Wilcoxson, City of Rose City
Mayor Pro Tem Sheila Faske, City of Rose City
Mayor David Lang, City of Rose Hill Acres
Mayor Pro Tem Cindy Mason, City of Rose Hill Acres
Councilmember (Vacant), City of Silsbee
Mayor Bruce Robinson, City of Sour Lake
Councilmember (Vacant), City of Sour Lake
Mayor Phil Owens, City of Taylor Landing
Commissioner Tim Romero, City of Taylor Landing
Mayor Misty Songe, City of Vidor
Councilmember (Vacant), City of Vidor
Mr. Nicholas Carter, President, Lumberton Municipal Utility District (MUD)
Mr. Brad Haeggquist, General Manager, Mauriceville MUD
Mr. Jeremy Walton, Assistant General Mgr., Representative for Mr. Brad Haeggquist, Mauriceville Utility District
Vacant, Jefferson County WCID #10
Mr. Frank Inzer, Director, Orange County WCID #1 (Vidor)
Mr. Tom Woolley, President, Orange County WCID #2 (West Orange)
Mr. Billy Ted Smith, Commissioner, Jasper County Emergency Services District #1 (ESD #1)
Mr. Leroy McCall, Jr., Commissioner, Jefferson County Drainage District #3 (DD3)
Mr. Richard Beaumont, Commissioner, Jefferson County Drainage District #7 (DD7)
Mr. Don Carona, General Manager, Orange County Drainage District
Mr. Jim Philp, Commissioner, Hardin County Emergency Services District #2 (ESD #2)
Mr. Steve Hyden, Commissioner (President), Representative for Commissioner Billy T. Smith, Jasper County ESD #1
Mr. Sam Job, Commissioner, Jasper County Emergency Services District #4 (ESD #4)
Chief Chris Gonzales, Jefferson County Emergency Services District #1 (ESD #1)
Mr. Daniel J. Diaz, Administrator, Jefferson County Emergency Services District #3 (ESD #3)
Vacant, Orange County Emergency Services District #3 (ESD #3)
Ms. Lorrie Taylor, Port Director & CEO, Orange County Navigation & Port District
Ms. Georgine Guillory, Commissioner, Port of Beaumont
Mr. John Comeaux, Commissioner, Port of Port Arthur
Ms. Sheri Arnold, Commissioner, Sabine-Neches Navigation District
Mr. Zach Johnson, Director of Government Affairs, Sabine River Authority
Mr. Rob Starr, Board Member, Southeast Texas Ground Water Conservation District
Dr. Shannon Allen, Superintendent, Beaumont ISD
Dr. Mike Kelly, Superintendent, Bridge City ISD
Dr. Dwaine K. Augustine, Superintendent, Hamshire-Fannett ISD
Dr. Mark Porterie, Superintendent, Port Arthur ISD
Ms. Julie Gauthier, Deputy Superintendent, Port Neches-Groves ISD

STATE DELEGATION EX-OFFICIO REPRESENTATIVES (Non-Voting) PRESENT

Ms. Jennifer Harris, District Services, Texas State Senator Robert Nichols

STAFF PRESENT

Ms. Shanna Burke, Executive Director, SETRPC
Ms. Suzanne Carver, Executive Assistant, SETRPC
Ms. Glenda Lacy, HR Manager, SETRPC/Director, Disaster Recovery Division (DRD)
Mr. Jeff King, Finance Director, SETRPC
Ms. Ashley Hernandez, Fiscal Specialist, SETRPC
Mr. Pete De La Cruz, Director, 9-1-1 Emergency Network
Ms. Halie Smith, Director, Area Agency on Aging (AAA)/2-1-1 Texas
Ms. Megan Brashier, Case Manager, Area Agency on Aging (AAA)
Ms. Laura Gutierrez, Case Manager, Area Agency on Aging (AAA)
Ms. Kaylan Arendale, Director, Criminal Justice & Homeland Security Division (CJHSD)

STAFF PRESENT, Continued

Ms. Bonnie Brooks, Community Outreach, Community Services Division (CSD)
Ms. My Linh Nguyen, QA Specialist, Disaster Recovery Division (DRD)
Ms. Tyronna McKenzie, Director, Foster Grandparent Program (FGP)
Ms. Hannah Klauss, Director, Golden Triangle RSVP Division (RSVP)
Mr. Jeremy Robison, Director, Information Technology (IT)
Mr. Brandon Bailey, System Administrator, Information Technology (IT)
Mr. James Moore, Senior Transportation Analyst, T&ER
Ms. Sara Torres-Garcia

GUESTS PRESENT

Mr. Kelly Waterman, Regional Director, U.S. Senator Ted Cruz
Ms. Aroa Lahoz, Intern, U.S. Senator Ted Cruz
Mr. Blake Hopper, Deputy District Director, Representative Randy Weber
Ms. Kaitlyn Addington, Resilience Fellow, SBP
Mr. Kelvin Knauf, Planning Director, City of Orange
Ms. Rhonda Masters, Community Outreach Coordinator, Texas General Land Office
Ms. Kena Clark, Admin/Grants, City of Silsbee

25-058 APPROVAL OF AUGUST 20, 2025, EXECUTIVE COMMITTEE MINUTES

➤ County Judge Mark Allen, Jasper County, made a motion to approve the August 20, 2025, Executive Committee Minutes. Commissioner Cary Erickson, Jefferson County, seconded the motion. The motion carried unanimously.

25-059 APPROVAL OF TREASURER'S REPORT FOR JULY 2025

➤ Commissioner Cary Erickson, Jefferson County, made a motion to approve the Treasurer's Report for July 2025. Mayor Randy Branch, City of West Orange, seconded the motion. The motion carried unanimously.

25-060 ADMINISTRATION

➤ Mr. Jeff King, Director, Finance, presented a Resolution Adopting the Existing South East Texas Regional Planning Commission's (SETRPC) Investment Policy & Strategies for FY 2026 for approval. The Public Funds Investment Act (PFIA) of 1987 (Chapter 2256) requires the SETRPC to annually review its Investment Policy and/or amend if needed and requires our governing body to annually adopt this same Investment Policy. There are no required changes for the Investment Policy this year. The Primary objectives of the Investment Policy remain the same. (*See Attachment A.*)

- Preserve the Safety of the Principal of the funds.
- Maintain sufficient Liquidity to meet our operating needs.
- Maintain Public trust from prudent investment activities.
- Optimization of interest earnings.

In summary the resolution says:

- Executive Committee adopts the policy,
- Investment officers must attend periodic investment training,
- Lists the approved organizations for the investment training,
- Approves investments in demand deposits with our current bank and public funds investment pools, and
- The policy complies with the Public Funds Investment Act.

Mayor Jeff Darby, City of Nederland, made a motion to approve the Resolution Adopting the Existing SETRPC Investment Policy & Strategies for FY 2026 as recommended and presented. Mayor Randy Branch, City of West Orange, seconded the motion. The motion carried unanimously.

25-061 CRIMINAL JUSTICE & HOMELAND SECURITY

➤ Ms. Kaylan Arendale, Director, Criminal Justice & Homeland Security (CJHSD), presented a Resolution Authorizing the Emergency Alert Registration Interlocal Agreement between the South East Texas Regional Planning Commission (SETRPC) and the City of Beaumont for approval. The agreement has been updated to reflect the process with the current vendor and is critical to making the Southeast Texas Alerting Network (STAN) successful. The agreement will be active for a period not to exceed one (1) year from the date of execution, with

two (2) one-year renewal options as follows:

- Initial Agreement- September 1, 2024 to August 31, 2025,
- Option 1- September 1, 2025 to August 31, 2026,
- Option 2- September 1, 2026 to August 31, 2027.

Ms. Arendale requested approval for Ms. Shanna Burke, SETRPC Executive Director, to execute the “Emergency Alert Registration Interlocal Agreement. (*See Attachment B.*)

Mayor Jeff Darby, City of Nederland, made a motion to approve the Resolution Authorizing the Emergency Alert Registration Interlocal Agreement between the SETRPC and the City of Beaumont as recommended and presented. Mayor Danny Reneau, City of Silsbee, seconded the motion. The motion carried unanimously.

➤ Next, Ms. Arendale presented a Resolution Authorizing Renewal of Everbridge, Inc. under GSA contract number 47QTCA24D0083 for the Southeast Texas Alerting Network (STAN) Mass Notification System for approval. The contract is confirmed from April 19, 2024, until April 19, 2029. The renewal terms, which will remain unchanged for 36 additional months, were initially outlined in the original Invitation For Bid. The renewal must be executed prior to contract expiration to maintain the current pricing structure as shown below. (*See Attachment C.*)

FY 25/26 Services 10-1-2025 to 9-30-2026 Fees	\$ 80,914.39
One-time Implementation and Setup Fees	\$ 0.00
Professional Services	\$ 0.00
Total One Year Renewal Fees	\$ 80,914.39

Judge Mark Allen, Jasper County, made a motion to approve the Resolution Authorizing Renewal of Everbridge, Inc. under GSA contract number 47QTCA24D0083 for STAN Mass Notification System. Councilmember Aaron Roccaforte, City of Bridge City, seconded the motion. The motion carried unanimously.

25-062 FUTURE CALENDAR

➤ Ms. Suzanne Carver, Executive Assistant, SETRPC, announced the Beaumont Southeast Texas Stand Down will be held October 3rd at the Beaumont Civic Center. The next Executive Committee Meeting is scheduled for October 15th in the Mayor Homer E. Nagel Room at 12:00 PM. Lastly, she presented flyers regarding community events in the area.

25-063 OTHER, OLD, & UNFINISHED BUSINESS

➤ Tell Me Something Good:

First, Ms. Shanna Burke, Executive Director, SETRPC, announced that recently the 2-1-1 Area Information Center went through a rigorous 10-month process for reaccreditation. Ms. Burke congratulated everyone for passing with “flying colors” and for all their hard work.

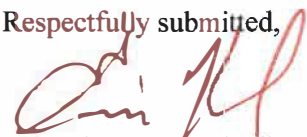
Second, Ms. Burke updated the committee on Mayor Glenn Johnson who has been battling an illness. Ms. Burked added that he is a big believer in prayers, and Ms. Burke asked for prayers for Mayor Johnson and his family.

Third, Commissioner Johnny Trahan, Orange County, SETRPC President, expressed how thankful and proud he is to be able to have people from all over the political spectrum come work together for the whole region.

Lastly, Ms. Burke read an article posted to social media by Mr. Cole Michalk’s wife, about their two (2) year old son who is battling an aggressive form of cancer. Ms. Burke requested prayers for their family. Commissioner Cary Erickson, Jefferson County, stated that a Go-Fund Me has been created, if anyone would like to participate. Commissioner Johnny Trahan, Orange County, noted how much Cole Michalk has done for this region and requested prayers for the family, as well.

➤ There being no other, old, and unfinished business, the meeting adjourned at 12:20 pm.

Respectfully submitted,



Commissioner Ernie Koch, Hardin County
Secretary

Attachment A

**A RESOLUTION ADOPTING THE INVESTMENT POLICY AND STRATEGIES
OF THE
SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION**

WHEREAS, the Public Funds Investment Act, as amended, requires the South East Texas Regional Planning Commission to adopt an investment policy by resolution; and

WHEREAS, the Public Funds Investment Act, as amended, requires the Finance Director and all investment officers of the South East Texas Regional Planning Commission to attend investment training; and

WHEREAS, the Executive Committee of the South East Texas Regional Planning Commission approves of the investment training courses presented by the Center for Public Management at University of North Texas, the Texas Municipal League, the Government Finance Officers Association of Texas, and the Government Treasurer's Organization of Texas; and

WHEREAS, the Finance Director and all investment officers are required to attend an investment training course sponsored by one or more of the aforementioned organizations; and

WHEREAS, the Executive Committee of the South East Texas Regional Planning Commission authorizes the investment officers of the South East Texas Regional Planning Commission to acquire investments from the South East Texas Regional Planning Commission's depository bank; other state or national banks domiciled in Texas that are insured by FDIC (approved on an individual basis by the Executive Committee); and public funds investment pools; and

WHEREAS, the attached investment policy and incorporated revisions comply with the Public Funds Investment Act, as amended, and authorize the investment of the South East Texas Regional Planning Commission's funds in safe and prudent investments; and

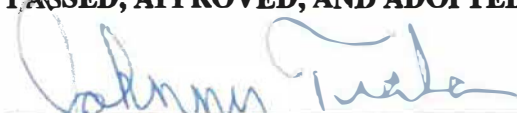
WHEREAS, the South East Texas Regional Planning Commission's investment policy requires that the policy be reviewed and adopted annually,

Now, therefore,

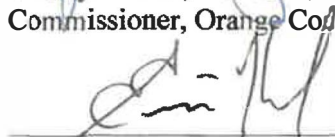
**BE IT RESOLVED BY THE SOUTH EAST TEXAS REGIONAL PLANNING
COMMISSION THAT:**

The South East Texas Regional Planning Commission has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, as amended, attached hereto is hereby adopted as the investment policy of the South East Texas Regional Planning Commission effective September 17, 2025.

PASSED, APPROVED, AND ADOPTED this 17th day of September 2025.



Johnny Trahan, President, SETRPC
Commissioner, Orange County



Ernie Koch, Secretary, SETRPC
Commissioner, Hardin County

Attachment B



**A RESOLUTION AUTHORIZING THE EMERGENCY ALERT REGISTRATION
INTERLOCAL AGREEMENT BETWEEN THE SOUTH EAST TEXAS REGIONAL
PLANNING COMMISSION AND THE
CITY OF BEAUMONT**

WHEREAS, the Criminal Justice and Homeland Security Division is requesting approval for authorization of the Emergency Alert Registration Interlocal Agreement between the SETRPC and City of Beaumont; and,

WHEREAS, the agreement has been updated to reflect the process with the current vendor and is critical to making the Southeast Texas Alerting Network (STAN) successful; and,

WHEREAS, the agreement will be active for a period not to exceed one year from the date of execution, with two one-year renewal options as follows:

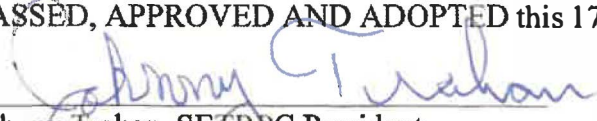
- Initial Agreement – September 1, 2024, to August 31, 2025
- Option 1 – September 1, 2025, to August 31, 2026
- Option 2 – September 1, 2026, to August 31, 2027

**NOW, THEREFORE, BE IT RESOLVED BY THE SOUTH EAST TEXAS REGIONAL
PLANNING COMMISSION EXECUTIVE COMMITTEE THAT:**

The SETRPC is authorized to execute the Emergency Alert Registration Interlocal Agreement between the South East Texas Regional Planning Commission and the City of Beaumont; and,

That the SETRPC Executive Director, Shanna Burke, is designated as the authorized official to execute the Emergency Alert Registration Interlocal Agreement.

PASSED, APPROVED AND ADOPTED this 17th day of September 2025.


Johnny Trahan, SETRPC President
South East Texas Regional Planning Commission
Commissioner, Orange County

ATTEST:


Ernie Koch, SETRPC Secretary
South East Texas Regional Planning Commission
Commissioner, Hardin County

President – Johnny Trahan, Orange County | 1st VP – Mark Allen, Jasper County | 2nd VP – Glenn Johnson, Port Neches
3rd VP – Danny Reneau, Silsbee | 4th VP – Amanda Gates, Kirbyville | 5th VP – Randy Branch, West Orange
Treasurer – Cary Erickson, Jefferson County | Secretary – Ernie Koch, Hardin County

Executive Director – Shanna Burke

2210 Eastex Freeway Beaumont, Texas 77703-4929

(409) 899-8444 | (409) 347-0138 fax

setrpc@setrpc.org | <https://www.setrpc.org>

Attachment C



A RESOLUTION AUTHORIZING RENEWAL OF EVERBRIDGE, INC. FOR THE SOUTHEAST TEXAS ALERTING NETWORK (STAN) MASS NOTIFICATION SYSTEM

WHEREAS, The Criminal Justice and Homeland Security Division is requesting authorization to renew Everbridge, Inc. under GSA contract number 47QTCA24D0083 which is confirmed from April 19, 2024 until April 18, 2029 for the South East Texas Alerting Network (STAN) Mass Notification System; and,

WHEREAS, The renewal price remains the same for 36 additional months as was requested in the original Invitation For Bid as long as renewals are executed prior to expiration and no changes or additions are requested; and,

WHEREAS, The contract agreement includes the second full year from October 1, 2025 until September 30, 2026 for a total of \$80,914.39.

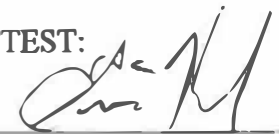
NOW, THEREFORE, BE IT RESOLVED BY THE SOUTH EAST TEXAS REGIONAL PLANNING COMMISSION EXECUTIVE COMMITTEE THAT:

The South East Texas Regional Planning Commission is authorized to enter into GSA Contract 47QTCA24D0083 with Everbridge, Inc. from October 1, 2025 until September 30, 2026 for Mass Notification Services for a total amount not to exceed \$80,914.39; and

That the South East Texas Regional Planning Commission Executive Director, Shanna Burke, is authorized to execute the GSA Contract Agreement number 47QTCA24D0083 with Everbridge, Inc.

PASSED, APPROVED AND ADOPTED this 17th day of September 2025.


Johnny Trahan, SETRPC President
South East Texas Regional Planning Commission
Commissioner, Orange County

ATTEST:

Ernie Koch, SETRPC Secretary
South East Texas Regional Planning Commission
Commissioner, Hardin County

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Attachment D



Emergency Alert Registration Interlocal Agreement

This Agreement is entered into between the Southeast Texas Regional Planning Commission (referred to herein as "SETRPC") and the City of Beaumont (referred to herein as "Beaumont").

WHEREAS, Beaumont currently has the infrastructure in place to handle the call-taking process for regional emergency notification registration; and

WHEREAS, Beaumont agrees to receive calls within the SETRPC Mass Notification Vendor contract, which includes incorporated and unincorporated areas in Hardin, Jasper, Jefferson, and Orange Counties; and

WHEREAS, Beaumont will receive \$1.60 per registered non-Beaumont address caller. Emails and voicemails will be classified as "calls" for the purpose of billing; and

WHEREAS, SETRPC will supply the number of inputs each month, provided by the Mass Notifications Vendor, for billing purposes to Beaumont; and

WHEREAS, Beaumont will facilitate Mass Notification Vendor system inputs and will process the billing invoice to SETRPC for all non-Beaumont calls on a monthly basis; and

WHEREAS, SETRPC is expected to remit payment within 30 days. In the event of a disaster that disrupts normal business operations, SETRPC will process payment to the City of Beaumont within 30 days of SETRPC's business resumption; and

WHEREAS, to receive calls and emails, Beaumont will use personnel from the Beaumont 311 division; and

WHEREAS, during off-hours, the phone system will prompt callers to leave appropriate information for callbacks on the next duty day; and

WHEREAS, SETRPC will explore contracting with a commercial call center to assist in the event of an emergency, such as the recent TPC event, which would result in an abnormally large number of after-hours calls; and

WHEREAS, phone messages or calls to the STAN toll-free number will be auto-forwarded from SETRPC to 409-654-3620; and

WHEREAS, Beaumont will input registration requests via direct phone communication, email, and phone messages. Beaumont 311 staff will conduct any follow-up questions if required data is missing; and

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WHEREAS, in anticipation of an approaching hazard, such as a hurricane, Beaumont understands that the call volume is likely to increase; and

WHEREAS, Beaumont requests a one-week notice of any pre-planned emergency registration outreach messages and expects immediate notification upon discovering an incident or threat that will likely encourage significant registration by any jurisdiction within the regional contract; and

WHEREAS, Beaumont will not accept handwritten data solicited by other jurisdictions; and

WHEREAS, Beaumont agrees to input regional registration data into the Mass Notification Vendor system if appropriate authorities permit or will forward the import via email to designated SETRPC EM staff for input as necessary, and these registrations will still be billable by Beaumont; and

WHEREAS, notification from SETRPC to Beaumont will be via email and/or phone call to the Beaumont Office of Emergency Management, requesting that the call center be upstaffed by any method Beaumont deems appropriate and that any registration information currently in the queue be urgently inputted into the Mass Notification Vendor system; and

WHEREAS, protocols will be required from SETRPC for designating geocoding for registrants who have a city address but are located in an unincorporated area of a county under the SETRPC contract. Registrants who do not wish to provide an address will, at a minimum, be required to provide a jurisdiction ("Site") location to be uploaded; and

WHEREAS, either party can amend this agreement by mutual consent; and

WHEREAS, either party can cancel the agreement with or without cause by providing 60-days written notice.

NOW, THEREFORE, this agreement will be active for a period not to exceed one year from the date of execution, with two one-year options to renew as follows:

- Initial Agreement – September 1, 2024, to August 31, 2025
- Option 1 – September 1, 2025, to August 31, 2026
- Option 2 – September 1, 2026, to August 31, 2027

This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise related to the subject matter of this Agreement, which is not contained herein, shall be valid or binding.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed as of the last date signed below

 Shanna Burke, Executive Director South East Texas Regional Planning Commission	 Date
 Kenneth R. Williams, City Manager City of Beaumont	 Date